

Port Williams United Baptist Church 2017 Annual Report

Our Church Covenant

We, the members of this Port Williams United Baptist Church family,
by the grace of God, in the manner of Jesus, and through the power of the Spirit,
will strive always:

- to be inclusive and welcoming of all persons,
while appreciating and respecting our differences;
- to demonstrate loving concern for each other;
- to learn and grow through faithful study of the Scriptures
and the world in which we live;
- to share our time, talents, and treasures joyfully in service to Christ,
within our church, our community, and around our world.

Adopted, November 2009

A Statement of Inclusion

Port Williams United Baptist Church, in the name of Jesus Christ,
welcomes all who seek to know God.

**We affirm that all people are created in the image of God
and as beloved children of God, all are worthy of God's love and grace.**

**We welcome all people
into the full life and ministries of this church,
regardless of race, ethnicity, creed, class, age, sex, marital status,
physical or mental ability, sexual orientation,
gender identity or gender expression
as we journey in faith toward reconciliation through Christ.**

**We recognize that there are differences among us,
but believe that we can live together and love alike
even though we may not think alike.**

**We proclaim this statement of welcome to all,
especially to those who have known the pain of exclusion
or discrimination in the church and society.**

**And we invite all people to join us in our faith journey
toward greater love, understanding and mutual respect.**

Adopted, March 9, 2015

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MINUTES OF ANNUAL GENERAL MEETING – February 22, 2017

Thirty-one people attended the Annual Meeting held on February 22, 2017 in Lockwood Hall. Moderator Joan Churchill chaired the meeting. Chris MacIntosh led us in an inspiring devotional including Scripture and prayer. Rev Liz Johnson delivered a very meaningful reflection and remembrance of members, adherents and friends who died in 2016.

It was moved by Audrey Ansems and seconded by Budd Miller **that the agenda be approved.** Carried.

It was moved by John Churchill and seconded by Elizabeth Jackson **that the minutes of the November meeting be approved.** Carried.

There was no correspondence.

It was agreed that reports be reviewed as circulated, and then approved together afterwards.

Annual Reports

As each report was presented, we were given an opportunity to ask questions about it.

Boyd Jagoe answered a question about the new Endowment Fund, to which an anonymous donor has contributed a substantial amount. The Finance Committee hopes to have \$100,000 in the fund before we start to draw interest from it. Boyd also reported that we have been given \$6,200 from the estate of the late Betty Hassall. A proposal regarding the spending of this will be brought to the congregation later.

Connie Veinotte reported that the Missions Committee will be holding a special service on May 7, when a representative from CBM will speak to us, combined with the usual "She Matters" theme.

Myrtle Merrett thanked everyone who has been helping the Loyal Workers with their luncheons and said the group could not do it alone.

After we had gone through the reports and asked questions, it was moved by Ruth Blenkhorn and seconded by Laraine Jagoe **that the reports be accepted.** Carried.

Moderator Joan thanked everyone for all the work that has been done in the past year.

Financial Report

Cam Porter went over the financial statement and answered questions. He reported a current deficit of \$10,300. He also noted that there had been an error in calculating the CPP owed to Rev Dave Ogilvie.

In the SOS fund, we have \$56,000 on hand, with a total including pledges of about \$75,500.

Cam reported that several boards and committees were under-budget last year, which kept our deficit lower than it might have been. He noted that an anonymous donor had paid the \$5,000 legal fee after Rev Ogilvie's departure. Looking ahead to this year, Cam said that expenses for salaries may be lower as a result of having interim pastors, but there could be unbudgeted expenses if we have to pay travel and moving costs for a prospective pastor. It was moved by Boyd Jagoe and seconded by Budd Miller **that we accept the financial report.** Carried.

John Churchill thanked Cam and Valerie for all the extra work they had to do during the past year.

SOS Committee

Elizabeth Jackson reported that there are three people on this committee now, and they are looking for more. Laraine Jagoe has produced a brochure about the project. This will be available until all the funds are raised.

Refugee Committee

Brianna Williams-MacIntosh reported that we are still awaiting word about our family's date of arrival. We hope it will be soon.

Anniversary Committee

Elizabeth Jackson said that the committee is starting to plan for our 150th anniversary in 2018. Members of the committee are Connie Veinotte, Carolyn Harrison, Marion Leier, Budd Miller, Sonya Shaw, Valerie Kennie, Sharon Sammon and Joan Churchill. They would like two more people to join the committee.

Incorporation Plans

John Churchill reported that the constitution we adopted in 2013 has to have some clauses drafted to make everything legal before we can be incorporated. The committee working on this is comprised of John Churchill,

Budd Miller, Joan Churchill, Ron and Carol Buckley, Scott Leier and Rick Vaughan. Once the changes have been made, the congregation will vote.

Property Committee

Josh Cudmore reported that they are waiting for engineers to come and do an assessment of the work that needs to be done on the steeple etc. Once this report is done, the committee will take it to contractors to bid on the work. Josh noted that Ron Baxter has agreed to be the liaison person between the Property Committee and the contactors, once work begins.

Liz Johnson encouraged us to attend the World Day of Prayer service being held at our church on March 3, at 11:30 am.

Joan ended the meeting by saying what a joy it has been to have Rev Barbara Bishop as our interim pastor. Rev Barbara ended the meeting with a benediction, and we adjourned at 8:00 pm on a motion by Cam Porter.

Respectfully submitted,
Pat Davis, Clerk

MINUTES OF CONGREGATIONAL MEETING – June 8, 2017

Forty-one people attended the Congregational Meeting in Lockwood Hall on June 8, 2017. Moderator Joan Churchill chaired the meeting. Rev Jeff Hosick opened the meeting with Scripture and prayer.

Carol Ann Burden moved and Ruth Blenkhorn seconded that **the minutes of the last meeting be approved as circulated.** Carried.

Audrey Ansems moved, and Lisa Lazaric seconded **that tonight's agenda be accepted.** Carried.

Refugee Committee

Breanna Williams MacIntosh gave a report and answered questions about our refugee family, the Al-Maziads, who have been here for two months. They are settling in very well and they love their new house and community.

Constitution Committee

John Churchill reported that the committee is working very well together. They are working on two documents, which eventually will be brought to the congregation for approval. The first is a reformulated constitution which was necessary to meet the needs of the Society Act, if we wish to incorporate. The second is a policy and procedure manual, which will include all the details of committees, responsibilities etc. which would make the constitution too cumbersome if included. Gary Nelson has been a great help.

Anniversary Committee

Joan Churchill reported that the 12 people on this committee are busy planning events that will take place monthly during 2018. Their plans focus on three elements: telling the story of our church's history, cost, and opportunities to promote our church in the community and beyond.

Search Committee

Paul Veinotte reported that the committee has posted our vacancy across Canada and the United States, and has received a number of applications, some of which were from very strong candidates. They are getting close to being ready to do interviews.

Treasurer

Cam Porter reported that we have a \$5,000 surplus at this point in the year, and we have a \$7,000 increase in net income. The money bequeathed to the church by the late Betty Hassall has been set aside for now in case we need to pay transportation costs etc. for a new pastor. The building fund stands at \$76,000 received and pledged, with more coming in. He noted that most departments are under-budget.

Save Our Steeple (SOS)

Ron Baxter reported that the work will be done by Roscoe's Construction, under the supervision of their project manager Robert Brown. Griffin Engineers of Amherst did an on-site inspection and reported that the building is in good condition structurally. Ron showed the tender that was submitted by Roscoe's to complete the work, including some extras which were not being considered originally, such as insulation, and replacement of basement windows, at a cost of \$113,334. There was general agreement that we also should be replacing or

restoring the large window on the east side of the tower, which could be done at the same time as the other work, while equipment is available. Roscoe's will be asked for a price on this. The work would be started this summer and completed within six weeks.

Josh Cudmore moved, and Ruth Blenkhorn seconded **that we accept the tender price submitted by Roscoe Construction for the entire job.** Carried unanimously.

Cam Porter said that the Finance Committee has looked at the costs and recommend that the money required to complete the project be borrowed from the Baptist Foundation. Scott Leier moved, and Budd Miller seconded **that we borrow up to \$60,000 from the Baptist Foundation.** Carried unanimously.

Carol Ann Burden moved we adjourn.
Milford Stevens closed with prayer.

Respectfully submitted,

Pat Davis, Clerk

MINUTES OF CONGREGATIONAL MEETING - October 11, 2017

More than 40 people attended a meeting on October 11, 2017, the purpose of which was to vote on a motion from the Pastoral Search Committee regarding issuing a call to a new pastor.

Moderator Joan Churchill chaired the meeting.

Rev Carol Ann Janzen opened the gathering with a scripture reading, comments and prayer.

SOS report

Ron Baxter gave a progress report on the work going on to the exterior of the church. There are a few jobs left to do, but the work has gone very well, and everyone is very pleased with the appearance of the steeple, tower and sanctuary. The original estimate of cost for the project was \$113,000. The final cost is expected to be about \$104,000. Some work like insulating did not need to be done, while other smaller things cropped up, which explains the difference in the projected cost.

Ron reported that we have approximately \$85,000 on hand, meaning that there is \$17,000 needed to pay for everything. It is planned to borrow this amount from the Baptist Foundation, but Ron challenged us to try to raise this amount ourselves before the end of 2017.

The clerk read a note from Christianne Rushton and Laura Churchill Duke thanking us for our help with DVBS.

Davina Melanson moved, and Carol Ann Burden seconded a motion **that the minutes of the last meeting be approved as circulated.** Carried.

Pastoral Search Committee report

As we began the part of the meeting devoted to the Pastoral Search Committee's motion, Moderator Joan Churchill led in an appropriate prayer, in unison.

Search Committee chairperson Scott Schofield moved, and Paul Veinotte seconded a motion **that Port Williams United Baptist Church extend a call to the Rev Dr. William Donald (Don) Flowers to become the Senior Pastor of this church as of January 2, 2018 at the recommended financial arrangement.**

Scott gave us a comprehensive report on the process undertaken by the committee, and details of the three-year contract and financial package that would be offered. He noted that there would be no cost-of-living increases offered, but a salary of \$80,000, as well as an estimated cost of \$15,000 for moving expenses. John Churchill shared his thoughts on the suitability of Rev Flowers, and showed the website from the church in Richmond, Charleston, South Carolina where Rev Flowers has been pastoring. We also listened to a portion of a recent sermon.

Scott noted that Rev Flowers was the unanimous choice of the Search Committee and feels we would be getting a very fine pastor.

The meeting was opened to questions and discussion, after which the motion was read again, and voting took place by secret ballot. Forty-four votes were cast.

The result was an unanimous YES.

Moderator Joan expressed her thanks for everyone's hard work and said that after some turbulent times we are in a strong position to welcome a new pastor and make a new beginning.
Rev Barbara Bishop closed the meeting with prayer.
Respectfully submitted,

Pat Davis, Clerk

MINUTES OF BUDGET AND NOMINATING MEETING – November 29, 2017

There were 29 people in attendance at the Budget and Nominations congregational meeting on November 29, 2017 in Lockwood Hall. The meeting was chaired by Moderator Joan Churchill. Barbara Rushton began the evening with prayer and a reading from Scripture.

Audrey Ansems moved, and Charlie Forney seconded **that the minutes of the October 11, 2017 congregational meeting be accepted as circulated.** Carried.

The clerk reported that there was no correspondence. One item was added to the agenda by Ron Baxter. Margery Shaffelburg moved, and Carol Ann Burden seconded **that Aileen Grieder, Barbara Rushton, and Dick Turner be admitted into church membership.** Carried.

Laura Churchill Duke presented the report of the Nominating Committee and thanked everyone for readily agreeing to serve on all the boards and committees. Laura moved, and Carolyn Harrison seconded **that the report of the Nominating Committee be accepted.** Carried.

Boyd Jagoe, chair of the Finance Committee distributed copies of the financial statement, and the proposed 2018 budget. He reported that we expect to end the year with a surplus; at present the surplus is \$14,404, although some expenses will be taken off before the end of December.
Boyd reported that moving expenses for Rev Flowers will be \$7,000 more than the \$15,000 we had expected. The Finance Committee suggested that we split this cost with Rev Flowers. Because of our stable financial situation, along with a \$5,500 bequest from the late Betty Hassal, and use of the Christmas offering, we would be in a good position to pay this extra cost.
Boyd Jagoe moved, and Carol Ann Burden seconded **that we support the additional moving expenses of \$3,865.** Carried.

Cam Porter then presented the 2018 budget, noting that our costs have been reduced this year due to having a pastor working 60% of the time instead of full-time. This has put us in a surplus position for the first time in many years.

One increase in the budget represents an additional cost for the Christian Education committee. Last year our youth leader Kimberly Porter had been paying her assistant, Josh Beckett, out of her own salary. This will change, with Kimberly receiving \$3,000 and Josh receiving \$1,500 for the coming year.
There will be a 2% salary increase for staff in 2018.

Boyd Jagoe moved, and Carol Ann Burden seconded **that we accept the budget as presented.** Carried.

Moderator Joan thanked the treasurer and the Finance Committee for all their hard work.
Regarding the Save Our Steeple project, we are about \$9,000 short of our objective. The Finance Committee will discuss whether or not to borrow that amount or wait to see what comes in before the end of the year.
Ron Baxter gave an interesting report from the Eastern Valley Baptist Association, stating that the Association has received only 58% of the money needed to fund its programs. The challenges are to support two chaplains and Kingswood Camp, at the same time restoring a minimal bank balance and a steady income for the next year. Treasurer Cam Porter reported that a cheque has already been sent from our church. Individuals are encouraged to make additional gifts of money before Christmas.
Carol Buckley moved, and Connie Veinotte seconded **that our church send an additional \$500 to the Association.** Carried.

Christianne Rushton reported from the Music Committee that repairs to the piano were a necessity and financing the work will be done in a responsible manner.

Christianne showed us the Angel Tree which has been set up by the Missions and Outreach Committee to assist two families during the Christmas season.

Joan Churchill thanked everyone for their hard work and assistance during her time as Moderator. She said that we are a healthy and strong congregation, able to look forward to the future with confidence. Christianne Rushton thanked Joan on behalf of everyone present.

Cam Porter moved **we adjourn.**

Respectfully submitted,
Pat Davis, Clerk

MINUTES OF BRIEF BUSINESS MEETINGS HELD DURING OR AFTER WORSHIP 2017

January 29, 2017

Elizabeth Jackson moved, on behalf of the Board of Deacons, **that the Port Williams United Baptist Church retain the services of the Rev Barbara Bishop as Interim Pastor for the year 2017, unless a permanent replacement is found.** The motion was seconded by Ruth Blenkhorn, and the vote was unanimous.

April 30, 2017

Milford Stevens moved **that our delegates to the Spring Association meeting on May 8, 2017 be Connie Veinotte, Liz Johnson and Myrtle Merrett.** The motion was seconded and carried.

May 28, 2017

Lisa Lazaric moved, and Budd Miller seconded **that Greg Rand be received into membership as a transfer from Centreville Baptist Church, and that Emma Rand and Susan DeMont be received after baptism in this church at Easter.** Carried.

September 24, 2017

Elizabeth Jackson moved, and Milford Stevens seconded **that David Csinos be accepted into membership upon receipt of the transfer of his membership from First Baptist Church, Halifax.** Carried.

Scott Schofield, chair of the Search Committee, gave notice **that at the congregational meeting called for October 11, 2017, he would bring a motion recommending the name of a new pastor for Port Williams United Baptist Church.**

Respectfully submitted, Pat Davis, Clerk

MEMBERSHIP REPORT

In 2017 were saddened by the deaths of two members of our congregation: Kay Conrad and Gordon Morse. Five members had their memberships transferred to other churches: Eugene Bartlett, Jeanette Bartlett, David Ogilvie, Susan Baxter Peace, and Tom Peace.

We welcomed four new members through transfers from other churches: Dave Csinos, Greg Rand, Barbara Rushton and Dick Turner, and welcomed Aileen Grieder by experience. Susan DeMont and Emma Rand were baptized.

Statistics:

January 1, 2017	249
Transfers in	4
Received by experience	1
Baptisms	2
Deaths	2
Transfers out	5
Resident membership	147
Non-resident membership	102
Total Membership	249

Respectfully submitted, Pat Davis, Clerk

INTERIM MINISTER

2017 was a year of intentional healing and renewal for our church. As the pastoral search committee sought the person God might provide to lead the church forward, we rededicated ourselves to the mission and ministry to which we were called. I am grateful for the gift of being among you for the year.

Worship remained a priority. Port Williams sets a high standard, and the deacons, Christianne, the choir, and I sought to maintain that standard. Sometimes we “changed things up” as one member said. We held a “Get Together” Sunday in Lockwood Hall during which we learned about each other, sang and prayed together, and shared a special Communion service after learning about the meaning of our communion traditions. The youth led a service, impressing and blessing us. Easter was joyous, with two baptisms, the “flowering of the cross”, and superb music. Welcome Back Sunday celebrated the ever-incredible DVBS and our children. Darrell Bustin, of CBM Field Staff in Rwanda, was our guest speaker for one Sunday. Advent services culminated in the pageant on Christmas Eve morning. Our two Christmas Eve celebrations included children’s talents, anthems, candlelight, carols, and the participation of Don and Anita Flowers, newly arrived. Jesus’ birth was well honoured.

Children are central to the ministry of this church, and they were for me a particular joy. The Christian Education committee continues to adapt and enrich the Children’s Worship program, with profound thanks to Carol Anne Janzen. We also value their participation in “Children’s Time” with us. It has been good to see some of them move up to youth group, where Kimberly and Josh do such fine work.

Adult Christian Education is always a challenge in the busy world everyone inhabits today. The adult Sunday School classes provide for study, discussion, and mutual learning and support. I enjoyed attending as participant. As leader I held two special adult learning events- Faith Steps, a three-part study of adult spirituality, and Sermons from Scratch, during which we met each week to discuss the Sunday sermon and the scriptures for the week ahead. We all learned to think more deeply about how scripture and sermon, Gods Grace and our humanity are interwoven.

After the summer, I began to come an extra day, usually Wednesdays. It was great to experience the Wednesday luncheons of the Loyal Workers who add so much to the spirit and the finances of the church. Being both part-time and long-distance was a reality, but I was able to attend all meetings of Deacons and Christian Education, and some of the Search Committee and Refugee meetings. I missed the Constitution meetings but was aware of the productive and essential work they were doing with John Churchill as chair. I also served as mentor to Susan De Mont, our student minister, meeting weekly with her. She added much to our fellowship.

We said goodbye to Marielle with great regret; she was a fine church administrator. We were fortunate to have Ruth Taylor ease us through transition, and then we found Vanessa, who has brought her gifts and her person into church life. I appreciated all of these women so much.

Liz as pastoral care minister carried a huge load with care and grace. She quietly filled many gaps and we supported each other through the interim months. Joan Churchill was an invaluable source of insight, guidance, and ideas. I could not have done this ministry without them.

Respectfully submitted,
Rev. Barbara Bishop

INTERIM PASTORAL CARE MINISTER

I have been very blessed to be able to represent God and this Church as your Pastoral Care Minister this past year. The work has been varied and I felt my position went beyond the Church into the community. I preached twice at Port Williams and 17 times in other Churches. I had 8 people I visited regularly and others who were ill or requested someone to listen to their concerns. 5 funerals, some in community but not connected to the Church. 3 weddings one in the Church. Attended many gatherings and brought greetings from our Church. Facilitated 2 quilting classes at the Church with 12 people at each. Taught the Ladies Sunday School Class. Attended the monthly meetings of Wolfville and Area Interchurch Ministers’ Council. Facilitated the World Day of Prayer at our Church.

Attended the monthly meetings of the Atlantic Women's Baptist Mission Group and brought the Prayer for Missionaries.

Speaker at EVBA Ministerial - "Importance of Ministers Visitation to their Elderly in Nursing Homes"

Speaker at Bethany Memorial Church - "Importance of Chaplaincy in Long Term Care"

Speaker at Kentville Baptist Women's Group - "Suggestions on Visiting Those with Dementia and at End of Life"

Other Commitments that I feel I brought a Christian influence

Did weekly services at Kings Riverside Court - assisted living place

EVBA Chaplaincy Committee - Chair for 6 years, completed Oct /17

EVBA Council

Mentored a student at Acadia Divinity College for 3 years, she graduated in April

As a Member of Loyal Workers, I help in many capacities

Member of the Port Williams and Area Hospital Auxiliary.

Did the Blessings of the Hounds for the Annapolis Valley Hunt.

District Director for East Kings for Women's Institutes of Nova Scotia and am often asked to do grace or memorial services.

We are all ministers bringing God's love to a broken world. Never hesitate to be a listener without judgement and a prayer warrior for those who need God's hand upon their lives. May God bless you all as you continue to minister in God's name. I especially want to welcome Rev. Dr. Don and may he know I am here if help is needed.

Respectfully submitted

Rev. Liz Johnson, Interim Pastoral Care Minister

MODERATOR

The last two years we have "walked a million miles" together. My first words in this report are personal: From the bottom of my heart, I express profound gratitude to each of you for the support and encouragement afforded me throughout this transition period. The times were not always easy. As we approach a turn in the road, our steps quicken, our hearts rejoice because God's Grace has enabled us to cross the rough places successfully, together.

This is no surprise. While in transition, the worship and work of our Loving Lord went on with unflinching attention and faithfulness. In fact, it felt more robust than usual. Deacons Board, Finance, Christian Education, Property, Mission and Outreach Committees were focused, diligent, and gracious people with whom to work. Christianne, our beloved choir director and organist, helped us voice our thanksgiving when steps grew weary. Carol Anne and her team continued to minister through the children's worship program - even expanding it! The Loyal Workers walked a steady pace as is their 99-year tradition. The Constitution Committee worked meticulously; often out of sight. Vanessa brought her experienced skills and pleasant ways to the church office. Special events were celebrated. Susan, our student intern, came to work and learn among us. New names were added to the church membership roll. Congregations remained strong and invested. The gifted leadership of our Interim Minister Rev Barbara Bishop, and the attentive pastoral care given by Rev Liz Johnson cannot be over-stated. These women were gifts beyond measure when we needed them most.

Then there were the special working groups to whom we owe deep gratitude:

Breanna and her team brought to us a wonderful Syrian family of five from Lebanon whom we have settled and supported.

Ron and Ron as construction supervisors, and all of us as contributors were able to contract the months-long task of residing the exterior of our 150 year old sanctuary.

Scott led the Pastoral Search Committee over many months to a successful conclusion in the calling of Rev Dr. Don (Anita) Flowers of South Carolina beginning January 2, 2018.

These projects were costly both in finances and in members' efforts, carried out in the belief that our Lord's ministry in this place must remain strong.

I have lived in five Canadian provinces. On each kitchen fridge I pasted an anonymous quote which reminded me of my life as a Believer:

I strive, following Jesus, to listen with openness, speak with conviction, resist evil, receive hostility and return love, break silences which harm, resist cooperation with structures that cause hardship and suffering, practise healing, mend creation's wounds, offer hospitality to the refugee and the sojourner, insist on human rights, love friend and stranger, ally and enemy: to point with my words, attitudes and actions to the acceptable year

of God. This is the pathway set before us. We at PWUBC have taken a deep breath, have rested, been restored. We await with anticipation the next leg of the journey God has for us.

Respectfully submitted,
Joan Churchill, Moderator

BOARD OF DEACONS

The board of deacons met monthly and held a review and planning session in May 2017. At each meeting we reviewed congregational concerns and attempted to focus on encouraging members to remain engaged in the life of our church. Reports from our moderator, minister and visitation minister, and WAICC were presented and discussed. The deacons helped plan, and participated in, several special services throughout the year.

2017 saw the successful completion of the steeple refurbishment and residing of the sanctuary and a successful S.O.S. campaign. An anniversary committee was created and planning began for the sesquicentennial anniversary in 2018.

2017 was another year of transition for the church, thoughtfully led by Rev. Barbara Bishop and Rev. Elizabeth (Liz) Johnson. With the successful selection of a new pastor, we look forward to working with Rev. Don Flowers in serving the church in 2018.

Special thanks to all members who gave tirelessly of themselves to ensure the vibrancy of PWUBC in 2017.

Respectfully submitted,
Elizabeth Jackson, Chair of Board of Deacons

CHRISTIAN EDUCATION COMMITTEE

The Christian Education Committee plays a central role in nurturing the faith of our congregation. We have been very fortunate to have another group of dedicated committee members with abundant energy to work on many events throughout our year. Along with the work comes a lot of smiles and laughs too. Highlights from 2017 include Adult Sunday School, Children's Sunday School, Children's Worship, Youth Group, Daily Vacation Bible School and more. Some of the events that we planned and helped to run/organize were Back to Sunday School Spaghetti Lunch, Advent Workshop, Christmas Pageant, End of Sunday School Picnic and all things DVBS.

We continued to focus on improving the Sunday School experience for the children of our congregation. The Fall of 2017 marks the end of our Whole People of God Curriculum which we had been using for several years, in the Children's Sunday School sessions. We will now have two different age groups of Children's Worship program, running simultaneously during the Worship service. They will reflect the specific needs of the multi-age groups and still provide the program that we have all come to know and love. We thank Carol Ann Janzen for her guidance, resources and wisdom in getting us to this place in time.

We also want to thank our Chair, Lisa Lazaric, for her outstanding contributions through her many years on the Committee. She has been a constant and key force in getting things done and we hope we can follow in her footsteps, in 2018 and beyond. Again, we are very fortunate to have key people in leadership roles, such as Kimberly Porter/Josh Beckett for Youth Group and Laura Churchill Duke/ Christianne Rushton for DVBS.

There are so many more people that could and should be named for all that they do, when they are called upon. We rely on lots of kind and helping hands when it comes to the set up and take down of our events and we appreciate the help that so many provide to us and to our Church Sunday School Family. We also want to acknowledge our appreciation to Rev Barbara Bishop, who provided much guidance throughout our year in the Christian Education calendar. She was a calm and loving force, always there when we called on her for ideas and support.

We pray that these events and programs continue to provide many opportunities for you to grow in your Faith, in 2018.

Respectfully submitted,
Nicole Veinotte, Recording Secretary

YOUTH GROUP REPORT

It's been a busy year with a nice variety of community outreach events, fundraising opportunities and just plain having fun!

In the spring, the youth planned an entire church service with Barbara's support, including a puppet sermon the Sunday prior to Lent. They also hosted an entertaining game show inspired fundraiser "Fun and Games Night" which was enjoyed by all in attendance and will happen again this year on April 7th!

Over the summer they stayed overnight at the church and made their mark on the youth room walls.

They then kicked off the new school year with a steeple climb followed by a messy night, a Halloween party and Joao's presentation.

The youth had the opportunity to serve dinner - and rocked it! - at two suppers; one for our Volunteer Fire Department and our own Anniversary Supper.

The winter began with an afternoon for senior youth spent shopping to fill six boxes for Box of Cheer and then enjoyed lunch together at DQ afterwards.

The year came to a finish by carolling around the village in the pouring rain and warming up with hot chocolate and a Christmas party!

Respectfully submitted,
Kimberly Porter

FINANCE AND STEWARDSHIP COMMITTEE

Our committee was made up of Alice Newcomb, Jeff Zwicker, Carla MacKenzie, Chris MacIntosh, Barbara Rushton, Raymond Bishop (advisor) and Cam Porter (Treasurer). Thanks to all for your contribution and support and recognition to Alice and Barbara who have retired from the committee as well as to Cam who invests significant time and energy keeping us on track.

During the past year we focused on "stewardship" and encouraging pre-authorized giving.

Our Church successfully met some significant financial challenges in 2017 – we raised over \$100,000 for the SOS campaign, helped re-locate our new Pastor from the United States and managed to finish the year with a small surplus!

The congregation had supported a loan from the Atlantic Baptist Foundation for the building fund. But with the success of the SOS campaign, the committee decided that it was not necessary. Though it should be noted that we still have approximately \$3,000 left to raise.

Looking ahead, we will be challenged to meet the higher budget for 2018. Though, with everyone's support and contributions, I know we can make it.

Respectfully submitted,
Boyd Jagoe, Chair

MISSION AND OUTREACH COMMITTEE

During 2017, the Mission and Outreach Committee conducted the following activities:

Newcomers to our community continued to be welcomed with a jar of jam and a one-page information sheet summarizing church and community programs as a continuing outreach program.

"Minute for Mission" and bulletin announcements were presented monthly to inform the congregation of opportunities to participate in outreach and mission. Opportunities that were highlighted included reaching out to newcomers to our community, supporting "our partners in mission" in Rwanda the Bustins, supporting our sister church in Cuba, homeless ministries (Coldest Night of the Year), Mission Sunday, sponsoring 2 families at Christmas and giving gifts from the Canadian Baptist Ministries (CBM) Christmas gift catalogue to support CBM programs.

In February a team of 8 participated in the "Coldest Night of the Year" walk and raised \$800 for Inn From the Cold / Open Arms ministry.

In April our Syrian refugee family arrived in Port Williams from Lebanon. Details of their settlement into a new land and culture are given in the Refugee Task Force Report.

In May, the Mission and Outreach Committee led Mission Sunday. Randy Stanton, our regional CBM representative, shared the many programs and activities of CBM and a special offering totalling \$247.40 was collected to support CBM's "She Matters" project.

In June the annual yard sale was held as part of Port Williams Days and \$1,345 was raised to support mission work.

We continue to support our sister church in Oliva, Cuba. Ron and Carol Buckley visited the congregation and delivered much needed supplies that were donated by our congregation. A total of \$700 that was raised through our yard sale was contributed to the Oliva church for youth activities, which included the purchase of a TV for DVD viewing. A special offering that was collected for hurricane relief was also delivered to the Oliva congregation.

From funds raised in the yard sale, \$600 was sent to support the Bustins and efforts were made to support them through prayer and communications.

In October, we hosted Joao Matwawana for an evening to share his experiences from his trip to the Congo where he passed on his leadership responsibilities to the next generation.

In November, Darrell Bustin joined us for Sunday worship and described his mission activities in Rwanda. The Mission and Outreach Committee provided lunch following his program.

In December we presented the congregation the opportunity to provide Christmas for 2 local families in need. The response was overwhelming with all of the requested gifts being donated.

The Mission and Outreach Committee thanks all who have contributed to these projects and activities.

Respectfully submitted,
Charles Forney

REPORT OF THE PWUBC REFUGEE TASK FORCE

On April 12, 2017 the Al Maziad family finally arrived in Port Williams. The family consisted of Dad-Mohamad, Mom-Khyariya, Aysha (6), Abdullah (3), Nouha (2). A small group from our Refugee task force (Chris and Breanna MacIntosh, Pat Davis, John Churchill, Uli Schmitt and Helen Optiz) and two Muslim community members (Elhadi Shakshuki and Mahmoud Megahed) greeted the family at the airport and accompanied them to their new home. The family was met with a warm community welcome as they arrived from the airport to their new home (little white house between the church and the post office). Members of the local Muslim community supplied them with a warm welcome and a warm meal. The next day the family toured the elementary school where Aysha would start the following Monday. The weeks that followed were filled with medical and dental appointments, setting up English lessons and arranging tutors and drivers. Lots of visits from community members, task force members. Khyariya loves to entertain. The late spring brought gardening plans for the family. Ken Davis helped with preparing and setting the garden. This was the first garden they have had of their own in 5 years. They were overjoyed. June brought the season of Ramadan for the family. They so graciously shared the end of the Ramadan holiday with our task force and friends with a large gathering and feast. Aysha ended grade Primary with a wonderful report. She is good at math and her English was growing. The family participated in Port Williams days, also in June. Chris MacIntosh took the family around the community yard sale to introduce them to the community. They were met with a very warm welcome. They attended the fireworks in the evening and joined in the parade in the afternoon. The summer brought lots of fun for the family. The attended the English camp at Acadia University and had a graduation ceremony in late August. They enjoyed this and made lots of new friends. English tutor, Natalie Alexander took the family to many places over the summer and allowed them to learn more about the valley and explore all that summer offers here. The children attended Vacation Bible School at our church, which everyone thoroughly enjoyed. August brought a large birthday celebration for Abdullah and Nouha, turning 4 and 3. There was a Barbeque, balloons, cake and presents. It was a great time.

September brought a new routine for everyone. Aysha was off to grade 1. Mohamad and Khyariya alternated English classes at Valley Community Learning Association and Acadia University. One would attend while the other stayed home with the children. English tutors (Pat and Ally Kelly, Lorraine Miner, Natalie Alexander,

Jennifer Smart and Karen Kennedy) alternated coming into the home and working with the family. Khyariya attended play group on Tuesdays at the church with Nouha and Abdullah. Mohamad achieved getting his drivers licensed and the hunt for a vehicle began. The children were excited to experience Halloween in October. Helen Optiz took the three children around the local subdivisions. Nouha loved Halloween and has asked to “trick or treat” everyday afterwards. November brought another birthday party as Aysha turned 7.

The holiday season brought another get together. There were gifts for the family and a potluck.

In late December Mohamad bought a van, giving the family the independence, they have been working toward.

January brought another shift in routine. English classes have been adjusted to accommodate Nouha and Abdullah attending Kinderskills on Mondays and Fridays. Thank you to David Duke and John Churchill for arranging the entrance to the program. Also, Mohamad is preparing for an upcoming construction course through Peopleworks in Coldbrook. The course is set to start in March 2018.

It was discovered early on that Khyariya was a very talented baker/ cook. Many people in the community have enjoyed her cooking, especially her now famous croissants. Another hobby of hers is sewing. Shortly after their arrival Lana Churchill set her up with a sewing machine, fabric and all the supplies. She has made several outfits for herself, the children and task force members.

Chris MacIntosh has spent several hours teaching Mohamad about Canadian currency, banking, budgeting, overall money management. Mohamad is very eager to learn and become independent. He has caught on very quickly and is doing a wonderful job.

John Churchill has worked with Mohamad on all of the paperwork and forms associated with their arrival and settlement. This has been a large undertaking and he has done a fantastic and organized job.

Currently, Greg Foran is working on appealing the travel expenses associated with their travel to Port Williams. He is doing this because, prior to December 2016, the Canadian Government had been covering the fee's associated with travel expense from Syrian refugees. Our initial application was accepted under these conditions. On December 31, 2016, the Canadian Government ceased this program. We were informed that because of our initial application being accepted prior to the conditions changing, we could appeal the expense.

The Al Maziads have made some wonderful new friends, especially the Tahina family from Wolfville. Pat Davis has become the honorary mother and grandmother to the family. They love her dearly. They have become an extension of my own family and I treasure the time spent with them.

The wait for this family was trying on our task force but it was well worth it. This family has been welcomed to this community with opened arms. They are so appreciative for all the work we have done to help them get here and adjust to their new lives. They are a lovely family who fits perfectly in our community.

Respectfully submitted,
Breanna Williams- MacIntosh

MUSIC COMMITTEE

Music is an important, integral part of our worship services. It fills the sanctuary with a reverent tone, contributing to the preparation of our minds and hearts for worship. It also provides creative expression of love and joy.

This year marks the 10th year of Dr. Christianne Rushton's leadership as musical director at PWUBC. We have been very fortunate to have a musical director with such outstanding musicianship, sensitivity, and responsibility as Christianne. She works closely with our minister to select appropriate musical selections to enhance the sermon each week and ensures that specific 'festive Sundays' feature special musical performances. She invites congregational members of all ages and special guests the opportunity and instruction to participate in musical performances with singing, chimes, and individual instruments throughout the year.

The following is a summary of 'special music' at church this year:

Our Easter tradition of trumpets, tympani and pulling out 'all-the-stops' on the organ continued. Easter 2017 was full of Alleluias, special guests and our favorite hymns arranged by Robert Rushton.

Featured music by the children of PWUBC (called KIDS Music Sundays) occurred on both Mother's Day and Christmas Eve. Any child is invited to perform, on any instrument and all types of music are welcomed. We saw over 25 children participate on these two Sundays.

The Chime choir is an evolving group, as intergenerational membership is encouraged, and no musical experience or expertise is needed. The Chimes were played on Easter Sunday by an intergenerational group, on Thanksgiving Sunday by the children of PWUBC, and 'Joy Sunday' in Advent by the Youth Group.

The sanctuary choir faithfully rehearses Thursday evenings and before church on Sundays. Many of us in the choir feel that we "shine" with Christianne's instruction and encouragement. Because of Christianne's leadership, choir experience feels more like a privilege than a commitment. To maintain an open invitation to participate in choir, congregational members are encouraged to "Show up and Sing" on Sunday without having to commit to regular choir membership or rehearsals. This kind of flexibility is one of Christianne's strengths.

It should be noted that because of Christianne's musical expertise, she recognizes when musical instruments in our church need repair. This year, she arranged for Doctor Piano to tune, repair and refurbish the sanctuary piano; extending the 'life' of the piano by at least twenty years.

Members of the music committee this year are Doreen Guppy, Davina Melanson, Marge Shaffelburg, and myself. We meet on a 'needs' basis and delight in the musical performances and opportunities available in our church. We wish to thank the members of our core sanctuary choir for their continued commitment each Sunday. We thank Barbara Rushton who keeps us organized as our choir librarian. We thank Carol Ann Burden for overseeing the care and repair of our choir robes. We thank Audrey Ansems for hosting a wonderful Choir luncheon party. And we thank Christianne for her enthusiasm, expertise and outstanding leadership!

Respectfully submitted,
Marion Leier, Chair

PERSONNEL COMMITTEE

Our committee included Jocelyn Foran and Raymond Bishop. As Raymond's term has come to an end, we thank him for his valued contribution and support. In his place we welcome Scott Scofield.

2017 was a year of hellos and goodbyes - we were sorry to see Mirielle leave us, but we are delighted that Vanessa Gennette was able to join us - she has a wealth of experience in church office administration. After a lengthy search, the Search Committee welcomed Rev. Don Flowers to our church. We are blessed to have found a Pastor of his skills and talents. Welcome to him and Anita.

While we were searching for Don, we were in the capable hands of Rev. Barbara Bishop. We were so lucky to have her with us for 18 months.

For 2018 we will work to have timely and meaningful annual reviews with our staff and to ensure that our staff files and records are accurate and up to date.

Respectfully submitted,
Boyd Jagoe, Chair

PROPERTY COMMITTEE

The property Committee consists of Ruth Blenkhorn, Secretary, Ron Buckley, Chair, Josh Cudmore vice Chair, and committee members Randy MacDonald, Trevor MacDonald, Jeff Butler and the Moderator being this year Joan Churchill. Many thanks for this dedicated committee and for the decisions made during our third Tuesday of the month meetings. This committee was in charge of one of the largest budgets of the church and this year that budget swelled to an all-time high associated with the "Save our Steeple" project.

Other tasks have been the elimination of wild church mice throughout the building, rain leaks in the Nursery, the Library and Women's Parlor. The Pastor's office was insulated and painted.

The property has been maintained with upgraded exit lights with the newer type of LED light bulbs, battery replacement in the emergency lights and new door knobs and latches, toilet flushing mechanisms serviced and replaced, worn rugs purchased and installed were all part of the maintenance and repairs completed during the year. It was necessary to host inspectors as they checked and issued permits for fire alarms, and fire extinguishers and the elevator and the renewing of fire insurance policies. Occupancy signs were repositioned

as requested by the fire inspector and exit maps showing the exits and the location of fire extinguisher in the building.

It was a great help to have the Garden Committee stepping in to help by giving loving care to the gardens and grounds with lawn mowing, (done by the custodian staff) weeding in the gardens and pruning of the rose bushes. The Committee and the youth helped to decorate for Christmas in the sanctuary and with the erection of the Nativity manger scene on the front lawn.

A few years ago, many noticed that the steeple needed to be painted and since there was water entering the church by way of the Ladies Parlor leaving behind a musty and stale odor in the room it was decided to really determine the location of the leak(s).

Since the steeple was erected almost 150 years ago there was fear that rain was leaking between the steeple and the church building and that the supporting timbers possibly needed to be replaced to ensure that the steeple would remain standing. A fund-raising committee was founded about 2 years ago and several fund-raising projects initiated at that time and since to raise construction funds that were then estimated to be around \$100,000.

Since this would be a major construction project it was decided that the Property Committee needed a project manager and Ron Baxter was approached to take on that task on behalf of the committee. The project had been christened earlier as "Save our Steeple" and plans were assembled to raise the funds to pay for the construction. Ron with his management abilities proved to have been a good choice and he was our contact with Rosco Construction and their management and construction staff. Given the age of the original construction of the church and the steeple it was decided to obtain an Engineering opinion and evaluation of the structure.

Roscoe Engineers had a portion of the steeple cladding removed to determine the structural integrity of the steeple. Their examination determined that the steeple was in better condition than expected and on that basis, Roscoe provided an estimated cost of residing the steeple and the north and south side of the church and also replacement of the basement windows with thermal efficient glass and frames to assist in the heating of the building.

Siding choices were wood, compound wood or fiber glass each choice having a price. The Property Committee brought before the Congregation the cost estimates of each choice of siding. The more expensive fiber glass siding was chosen by the Congregation against the wooden choices since wood requires periodic painting. The fiber glass has a much longer life than the wood alternative with no periodical painting. The fiber glass siding allows air to circulate behind the siding and is hung with nail holes that can move with solar heating and expansion of the siding.

Construction began during the summer when a small office appeared in the parking lot, then a box for discarded construction materials. It was anticipated that the parking lot would be overrun with construction materials, workmen and machinery but that was not the case and even when it came time for the Vacation Bible School there were no problems with the construction crew and the Vacation school attendees. That was mainly due to only 2 men were required to work on the siding removal and installation and only one "cherry picker" on site at a time as the construction crew climbed the steeple and nailed on the siding.

During the replacement of the siding it was determined that the church walls and much of the steeple was insulated and would not need to be insulated as provided in the original construction estimates. The funds scheduled for insulation could now be used for corner boards and repairs to the upper bell tower where rot was discovered as the crew climbed to the top of the steeple. All these management decisions were discussed with the project manager, Ron, on an ongoing day to day conversations with the construction crew.

Today we celebrate the new steeple ready and fresh for our 150 year celebration of the founding of the Port Williams United Baptist Church.

Respectively submitted
Ron Buckley

DECORATING MINISTRY GROUP

The Decorating Committee had a successful year of teamwork during 2017. Many women and family teams from the congregation generously volunteered to sign up to be responsible for one month of Church Sanctuary decor. The youth group finished the year by decorating for Christmas. The sign-up for 2018 has already been filled and we look forward to admiring the fruit of their efforts each month. Thank you to everyone who participated last year and to all those who will participate this year.

Respectfully submitted,
Karen Rovers, Chair

HOSPITALITY MINISTRY GROUP

This year the committee provided refreshments for several receptions following church services: Easter, Thanksgiving and Anniversary. The Christmas event was combined with a thank you reception for Interim Pastor Barbara Bishop and out-going Moderator, Joan Churchill. Thank you for all who participate to make these social receptions happen. If you would like to help with any of these events, please let Lana Churchill know.

Respectfully submitted,
Lana Churchill, Chair

VISITATION MINISTRY GROUP

There were 11 cards sent on behalf of the church, sympathy, get well, thinking of you and special event cards.

If you know of anyone needing a card or note, please let me know at 902-542-7141 or ruth@blenkhorn.ca.

Reverend Liz Johnson made many visits during 2017 as Pastoral Care Minister. Thank you, Liz, for your ministry.

Respectively submitted.
Ruth Blenkhorn

LOYAL WORKERS

The Loyal Workers of PWUBC had 9 members at the beginning of 2017, met nine times with an average attendance of 5 members.

Our Annual Meeting was held on January 26, 2017 and the following slate of officers were acclaimed: President: Myrtle Merrett, Vice President: Eleanor Thomson, Treasurer: Ruth Blenkhorn, Secretary: Carol Ann Burden, Hostesses: Liz Johnson, Sunshine: Ruth Blenkhorn, Devotionals: will change Monthly, Caller: Carol Ann Burden, Ways and Means: Carol Ann Burden (chair), Ruth Blenkhorn, Liz Johnson, Laraine Jagoe, Kitchen: Myrtle Merrett, Carol Ann Burden, Laraine Jagoe, Program: Liz Johnson with hostesses for that month, Nominating: Liz Johnson.

During the year we held several luncheons, catered a funeral reception and two group meals. We enjoyed lovely times together, a great pot luck dinner and meeting at Alice Newcombe's home and a Christmas party with several invited guests at Applewoods! We cleaned, maintained and purchased supplies for the two kitchens. This year we purchased new cutlery, glasses and pots for the upstairs kitchen, donated \$200. to CBM, \$1030. to the SOS fund, bought Christmas treats for the children, purchased a wheelchair for the Church, donated \$500. To Joao Matawana's Last Post Fund and donated a full scholarship to "Send a Kid to Kingswood Camp".

2019 will be our 100th Anniversary and our chosen project for that special anniversary is a total renewal of the Vestry including new flooring, curtains, lighting (if possible) and a paint job.

This is an ambitious goal for such a small group and we would welcome new members and partners! It is getting increasingly difficult to maintain our mission as our numbers decrease.

It has been a very busy year; our number of active members continues to shrink as we strive to keep up all of our activities. Thanks go out to the many members of the congregation who have helped us with baking and serving at the luncheons and a special note of thanks to John Churchill for all his assistance.

Respectfully Submitted
Carol Ann Burden, Secretary

KITCHEN COMMITTEE

The kitchens have been used many times this past year, some of these occasions are as follows:

- After church services for social gatherings
- Luncheons by the Loyal Workers
- Christmas parties of groups meeting at the church
- By the Port Williams Health Auxiliary
- For funeral receptions
- An Easter breakfast
- Brunches
- Lunch during the Advent Workshop
- A fundraising dinner for the church

The kitchen is maintained by the Loyal Workers Kitchen Committee.

Respectfully submitted,
Carol Ann Burden

WOLFVILLE AND AREA INTERCHURCH COUNCIL (WAICC)

WAICC meets the second Weds. of each month in the Acadia Chapel. Members include representatives from St. Johns [Port Williams], our church, Orchard Valley United Church, St. Johns [Wolfville], St. Francis, Wolfville Baptist, L'Arche, Society of Friends [Quaker], and the University Chaplain. Ray Bishop continues to offer much appreciated service as the treasurer.

Some of the events held this year:

- Week of Prayer for Christian Unity
- A Lenten Study re Conflict Resolution, with 35 to 40 attending
- A Faith in Action program, "From Compassion to Courage" at Farmers Market. This started with Nail Soup, then a presentation/ discussion re world[US] political situation. 50 people ages 10 to 90 participated.
- Food Bank, now operating 2x month on 2nd and 4th Thursdays. The purchase of a glass fronted Freezer/ Cooler with a grant from EKM foundation has enhanced this service.
- Special needs, averaging 3 or 4 requests per month, for assistance with such needs as medication, glasses, rent, or dental.
- Walk with the Cross on Good Friday. This year, the weather was great, and 50 to 75 people participated.
- Support for 2 Refugee families, much commended by the community.

Work on Incorporation continues. One of the topics being considered for a Faith in Action program is "Various Aspects of Assisted Dying"

Respectfully submitted,
Carol Buckley

LOYAL WORKERS FINANCIAL REPORT

Balance forward from December 2017 \$ 4206.25

Credits:

Offering/Dues/ Donations	\$ 609.25
Luncheons / Catering	\$ 3862.50
Interest	\$.04

Total \$ 4471.79

Debits:

Port Williams United Baptist Church	\$ 1000.00
Save our Steeple Fund	\$ 1030.00
Sharing Way	\$ 200.00
Kingswood Camp	\$ 345.00
Phone	\$ 457.08
Special Items	
Cutlery / Glasses / Pots	\$ 835.41
Christmas Treats	\$ 75.00
Wheelchair	\$ 95.20
Last Post Fund (Joao Matawana)	\$ 500.00
Miscellaneous (Kitchen supplies)	\$ 394.24

\$ 4931.93

Balance December 31, 2017 \$ 3746.11

Respectfully submitted,

Ruth Blenkhorn, Treasurer

Loyal Workers, Port Williams United Baptist Church

Port Williams United Baptist Church
Balance Sheet

	<u>Dec 31, 17</u>	<u>Dec 31, 16</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Chequing/Savings			
1020 · Royal Bank Current Acct.	20,488.62	11,904.90	8,583.72
1030 · Royal Bank Savings Acct.	<u>6,920.32</u>	<u>6,918.77</u>	<u>1.55</u>
Total Chequing/Savings	27,408.94	18,823.67	8,585.27
Other Current Assets			
1040 · Investments			
1042 · Investments	25,075.34	98,075.34	-73,000.00
1044 · Due From OP - RE Parsonage Fund	91,687.62	18,687.62	73,000.00
1046 · Endowment Investment	<u>51,978.30</u>	<u>59,729.45</u>	<u>-7,751.15</u>
Total 1040 · Investments	168,741.26	176,492.41	-7,751.15
1150 · H.S.T. Receivable	<u>7,838.08</u>	<u>1,024.14</u>	<u>6,813.94</u>
Total Other Current Assets	<u>176,579.34</u>	<u>177,516.55</u>	<u>-937.21</u>
Total Current Assets	203,988.28	196,340.22	7,648.06
Other Assets			
1700 · Capital Assets	<u>716,937.85</u>	<u>614,951.61</u>	<u>101,986.24</u>
Total Other Assets	<u>716,937.85</u>	<u>614,951.61</u>	<u>101,986.24</u>
TOTAL ASSETS	<u>920,926.13</u>	<u>811,291.83</u>	<u>109,634.30</u>
LIABILITIES & EQUITY			
Liabilities			
Long Term Liabilities			
2250 · Benevolent Fund	3,459.29	4,246.18	-786.89
2252 · Music Committee Fund	0.00	502.78	-502.78
2256 · Cuban Mission Project	168.00	3.64	164.36
2263 · Choir Gown Fund	189.68	189.68	0.00
2265 · Organ Fund	737.50	737.50	0.00
2268 · Mission Fund	0.00	620.90	-620.90
2269 · Mission and Outreach Committee	1,218.10	165.00	1,053.10
2271 · Christian Education Committee	100.00	0.00	100.00
2275 · Sanctuary Renewal Fund	16.07	16.07	0.00
2280 · Memorial Fund	1,576.62	1,526.62	50.00
2282 · Youth Missions Trip Project	0.00	391.70	-391.70
2285 · Refugee Fund	6,054.65	16,986.65	-10,932.00
2286 · Youth Fund	515.54	25.00	490.54
2287 · Refugee Fund - Canning	15,710.22	15,160.22	550.00
2288 · Prof. Development - Donation	225.00	225.00	0.00
2289 · Energy Audit & Efficiency	1,186.78	1,186.78	0.00
2291 · Building Fund	0.00	56,269.32	-56,269.32
2292 · Special Kitchen Fund	269.15	269.15	0.00
2297 · Endowment Fund	51,978.30	51,978.30	0.00

2300 - Parsonage Fund Equity	116,762.96	116,762.96	0.00
2305 - Due To Parsonage Fund	91,687.62	18,687.62	73,000.00
2310 - Capital Asset Fund	<u>639,151.35</u>	<u>541,263.99</u>	<u>97,887.36</u>
Total Long Term Liabilities	<u>931,006.83</u>	<u>827,215.06</u>	<u>103,791.77</u>
Total Liabilities	931,006.83	827,215.06	103,791.77
Equity			
32000 - Equity Balance Beginning Year	-15,923.23	-5,617.45	-10,305.78
Net Income	<u>5,842.53</u>	<u>-10,305.78</u>	<u>16,148.31</u>
Total Equity	<u>-10,080.70</u>	<u>-15,923.23</u>	<u>5,842.53</u>
TOTAL LIABILITIES & EQUITY	<u><u>920,926.13</u></u>	<u><u>811,291.83</u></u>	<u><u>109,634.30</u></u>

Port Williams United Baptist Church
Operating Fund Actual V. Budget

	<u>Actual</u>	<u>2017 Budget</u>	<u>\$ Difference</u>	<u>2018 Budget</u>
Ordinary Income/Expense				
Income				
4050 - Current Offerings	125,185.70	120,439.66	4,746.04	153,374.80
4100 - Loose Offerings	3,198.45	3,000.00	198.45	3,500.00
4350 - Sunday School Receipts	269.00	1,000.00	-731.00	500.00
4450 - Initial Receipts	78.00	150.00	-72.00	100.00
4525 - Facility Donations	505.00	500.00	5.00	1,000.00
4550 - Miscellaneous Income	2,425.66	500.00	1,925.66	500.00
4560 - Special Fund Receipts	510.00			0.00
4570 - Devotional Materials Receipts	11.00	60.00	-49.00	60.00
4600 - Interest Earned	2,521.91	900.00	1,621.91	2,600.00
4930 - Fund Raising	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>
Total Income	134,704.72	126,549.66	8,155.06	164,134.80
Expense				
5010 - Pastor's Salary	42,246.06	31,200.00	11,046.06	71,350.00
5020 - Pastor's Travel	588.68	10,221.12	-9,632.44	2,400.00
5030 - Pastor's Pension	0.00	0.00	0.00	4,281.00
5050 - Pastor's Continuing Education	0.00	0.00	0.00	1,200.00
5070 - Pastor's Insurance Coverage	0.00	0.00	0.00	5,195.64
5080 - Pastor's Convention Expense	0.00	0.00	0.00	0.00
5130 - Finance & Stewardship Committee	750.00	750.00	0.00	750.00
5150 - Deacons' Ministry				
5415 - Programs	217.02	400.00	-182.98	400.00
5425 - Incidentals	271.83	250.00	21.83	350.00
5430 - Sabbatical Leave Fund	0.00	0.00	0.00	700.00
5435 - Acadia Divinity College	300.00	300.00	0.00	300.00
5465 - Cdn Assoc For Baptist Freedoms	300.00	300.00	0.00	300.00
5470 - Eastern Valley Association	2,125.00	1,625.00	500.00	1,625.00
5475 - WAICC	200.00	200.00	0.00	200.00
5600 - Pulpit Supply	450.00	1,100.00	-650.00	900.00
5601 - Interim Pastoral Care	<u>10,400.00</u>	<u>10,400.00</u>	<u>0.00</u>	<u>0.00</u>
Total 5150 - Deacons' Ministry	14,263.85	14,575.00	-311.15	4,775.00
5160 - Christian Education Ministry				
5260 - Sunday School	545.49	500.00	45.49	500.00
5420 - Lent & Advent Supplies	100.62	250.00	-149.38	300.00

5605 · Lent & Advent Workshops	0.00	300.00	-300.00	200.00
5610 · Church Family Picnic	182.76	300.00	-117.24	200.00
5615 · Daily Vacation Bible School	125.00	150.00	-25.00	150.00
5625 · Rally Day	0.00	200.00	-200.00	0.00
5627 · Back To School Brunch	0.00	0.00	0.00	100.00
5730 · Youth Conferences	0.00	100.00	-100.00	100.00
5740 · Youth Ministry	600.00	600.00	0.00	600.00
5755 · Leadership Training	0.00	100.00	-100.00	250.00
5765 · Nursery	0.00	25.00	-25.00	25.00
5770 · Play Group	0.00	25.00	-25.00	25.00
5775 · Library Project	0.00	50.00	-50.00	50.00
5780 · Children's Worship	211.23	150.00	61.23	150.00
5785 · Camp Bursaries	300.00	300.00	0.00	300.00
5790 · Kingswood Camp	200.00	200.00	0.00	200.00
5792 · Youth Worker	3,000.00	3,000.00	0.00	4,500.00
Total 5160 · Christian Education Ministry	5,265.10	6,250.00	-984.90	7,650.00
5170 · Music Ministry				
5100 · Music Director	9,652.13	9,652.13	0.00	9,845.17
5110 · Organist Supply	500.00	500.00	0.00	500.00
5325 · Music Materials	1,394.13	800.00	594.13	800.00
5445 · Piano Tuning	298.10	300.00	-1.90	369.00
5453 · Guest Musicians	450.00	450.00	0.00	450.00
5456 · Copyrights	230.00	200.00	30.00	230.00
Total 5170 · Music Ministry	12,524.36	11,902.13	622.23	12,194.17
5190 · Property Ministry				
5120 · Church Administrator	6,258.14	7,282.02	-1,023.88	6,746.74
5125 · Furnace Maintenance	545.57	500.00	45.57	500.00
5135 · Fire Alarm Service	505.25	500.00	5.25	506.00
5140 · Fire Extinguisher Maintenance	132.77	450.00	-317.23	150.00
5145 · Elevator Maintenance	813.36	750.00	63.36	867.00
5151 · Photocopier & Copier Service	1,125.40	1,000.00	125.40	700.00
5165 · Furnishings and Equipment	0.00	800.00	-800.00	800.00
5200 · Janitor	9,284.57	9,466.62	-182.05	9,661.34
5205 · Janitor - Stipend	1,200.00	1,200.00	0.00	1,200.00
5220 · Janitorial Supplies	638.00	1,000.00	-362.00	1,000.00
5400 · Oil and Propane	6,823.69	8,500.00	-1,676.31	9,000.00
5410 · Snow Removal	1,064.72	1,500.00	-435.28	1,500.00
5450 · Nova Scotia Power	1,829.77	2,000.00	-170.23	2,000.00
5460 · Grounds & Landscaping	0.00	100.00	-100.00	100.00
5490 · Telephone & Internet	1,498.19	1,800.00	-301.81	1,800.00
5495 · Operating Licenses	582.66	250.00	332.66	250.00
5500 · Repairs & Maintenance	2,712.12	3,000.00	-287.88	3,000.00
5520 · Insurance	3,274.00	3,131.00	143.00	3,537.00
5540 · Water	517.54	400.00	117.54	470.00
5720 · Municipal-Taxes	264.46	300.00	-35.54	270.00
Total 5190 · Property Ministry	39,070.21	43,929.64	-4,859.43	44,058.08
5195 · Missions & Outreach Ministry				
5196 · Committee Expenses	0.00	100.00	-100.00	100.00
5198 · IVCF	200.00	200.00	0.00	200.00
5199 · Open Arms Resource Centre	100.00	100.00	0.00	100.00
5199 · Bustins CBM Field Staff	100.00	0.00	100.00	500.00
Total 5195 · Missions & Outreach Ministry	400.00	400.00	0.00	900.00
5350 · Pre Authorized Giving Expense	586.00	500.00	86.00	575.00
5360 · Delegates Expenses	0.00	500.00	-500.00	500.00

5380 · CPP Expense	719.89	1,574.04	-854.15	3,247.40
5390 · EI Expense	1,552.40	1,547.73	4.67	1,843.51
5550 · Bank & Credit Card Charges	120.62	100.00	20.62	115.00
5560 · Office Supplies	2,064.69	2,500.00	-435.31	2,500.00
5570 · Devotional Literature	0.00	100.00	-100.00	100.00
5680 · Miscellaneous Expense	8,810.33	500.00	8,310.33	500.00
Total Expense	<u>128,962.19</u>	<u>126,549.66</u>	<u>2,412.53</u>	<u>164,134.80</u>
Net Ordinary Income	<u>5,742.53</u>	<u>0.00</u>	<u>5,742.53</u>	<u>0.00</u>
Net Income	<u><u>5,742.53</u></u>	<u><u>0.00</u></u>	<u><u>5,742.53</u></u>	<u><u>0.00</u></u>

Port Williams United Baptist Church
Fund Reports

Benevolent Fund

Opening Balance				4,246.18
	Receipts		1,210.52	
	Expenditures		<u>1,997.41</u>	
	Net			<u>-786.89</u>
Closing Balance				<u><u>3,459.29</u></u>

Building Fund

Opening Balance				56,269.32
	Expenditures		<u>56,269.32</u>	
	Net			<u>-</u>
Closing Balance				<u><u>56,269.32</u></u>
				<u><u>0.00</u></u>

Note: See Profit & Loss Summary on the Building Fund after the Fund Report

Christian Education Committee

				0.00
	Receipts		<u>100.00</u>	
				<u><u>100.00</u></u>

Cuban Mission Project

Opening Balance				3.64
<u>Receipts</u>				
Yard Sale		700.00		
From Benevolent for Relief Proj.		1,000.00		
Offerings		<u>1,598.00</u>	<u>3,298.00</u>	
<u>Expenditures</u>				
Pastor Salary & Bicycles		378.64		
Cuban Relief Proj.		2,055.00		
Yard Sale		<u>700.00</u>	<u>3,133.64</u>	
Net				<u>164.36</u>
Closing Balance				<u><u>168.00</u></u>

Due To Parsonage Fund

Opening Balance				18,687.62
	<u>Adjustments</u>			
	Offset to Capital Assets Fund		-18,687.62	
Closing Balance				<u><u>0.00</u></u>

<u>Memorial Fund</u>		
Opening Balance		1,526.62
	<u>Receipts</u>	50.00
Closing Balance		<u>1,576.62</u>

<u>Mission and Outreach Committee</u>		
Opening Balance		165.00
	<u>Receipts</u>	
Cuba Yard Sale	625.00	
Reallocate from Mission Fund	36.40	
Reallocate from Youuth Mission - Trip Project	391.70	
		1,053.10
Closing Balance		<u>1,218.10</u>

<u>Mission Fund</u>		
Opening Balance		620.90
	<u>Receipts</u>	
Dennis Veinotte Chaplancy	1,521.25	
CBM - She Matters	225.00	
Food Bank	20.00	
Last Post Journey	5,030.00	
Loyal Workers - Last Post	500.00	
Loyal Workers - Sharing Way	200.00	
Training - East Africa	410.00	
World Day of Prayer	290.00	
Yard Sale	645.00	
United In Mission	3,980.00	12,821.25
		<u>13,406.75</u>
	<u>Disbursements</u>	
Reallocate to Missions & Outreach		36.40
Net		<u>-620.90</u>
Closing Balance		<u>0.00</u>

<u>Music Committee Fund</u>		
Opening Balance		502.78
	<u>Expenditures</u>	
Music Materials & Refurbish Piano	502.78	
Closing Balance		<u>0.00</u>

<u>Refugee Fund</u>		
Opening Balance		16,986.65
	Receipts	1,824.96
	Expenditures	<u>12,756.96</u>
	Net	-
Closing Balance		<u>10,932.00</u>
		<u>6,054.65</u>

<u>Refugee Fund - Canning</u>		
Opening Balance		15,160.22
	Receipts	550.00
	Expenditures	<u>0.00</u>
	Net	550.00
Closing Balance		<u>15,710.22</u>

Sabbatical Supply Fund

Opening Balance			3,500.00
	<u>Expenditures</u>		
	Pastor Settlement	3,500.00	<u> </u>
Closing Balance			<u><u>0.00</u></u>

Youth Fund

Opening Balance			25.00
	Receipts	945.00	
	Expenditures		<u>454.46</u>
	Net		<u>490.54</u>
Closing Balance			<u><u>515.54</u></u>

Youth Mission Trip Project

Opening Balance			391.70
	<u>Expenditures</u>		
	Reallocation to Mission & Outreach	391.70	
Closing Balance			<u><u>0.00</u></u>

Special Offerings 2017

Easter	Denis Veinotte Chaplancy	1,521.25
Thanksgiving	Training - East Africa	410.00
Anniversary	Nothing designated - put to SOS	60.00
Christmas	Minister Relocation	5,748.70

Port Williams United Baptist Church
SOS Building Fund Report

Dec '15 - Dec 17

Ordinary Income/Expense

Income

4200 · Building Fund - SOS	62,891.31
4250 · Memorial Receipts	25.00
4550 · Miscellaneous Income	5,740.13
4554 · Anniversary Offering	60.00
4560 · Special Fund Receipts	1,252.00
4561 · Easter Offering	675.00
4562 · Thanksgiving Offering	<u>230.00</u>

Total Income 70,873.44

From Memorial Fund 19,247.77

From Anonymous Donor 7,766.15 *

Revised Total Income 97,887.36

Expense	
5355 - Web Donations Expense	5.24
5560 - Office Supplies	235.76
5680 - Miscellaneous Expense	101,745.24
Total Expense	101,986.24
Net Ordinary Income	-4,098.88
Net Income	-4,098.88

* Sale of Shares from Donor

SOS Pledge Summary

Building Fund Per GL Dec 31	-4,098.88
To Receive	1,590.00
Total	-2,508.88
Pledge not likely to be received	900.00
Projected Shortfall - Dec 31	-3,408.88
Committed by donor in 2018	410.00
Projected Shortfall	-2,998.88

AUDITORS REPORT

We have audited the financial records of the Port Williams United Baptist Church as of Dec. 31st, 2017. We have examined various financial records and found them to be in satisfactory order. We appreciate the assistance of Cameron Porter while auditing the church's books

Respectfully submitted,

Scott Leier and Budd Miller, Auditors

Nominating Committee Report for 2018

Staff	Minister	Rev Dr. Don Flowers
	Music Director	Dr. Christianne Rushton
	Administrator	Vanessa Gennette
	Custodians	Mike and Marilyn Beatty
Positions		
	Moderator	John Churchill
	Clerk	Pat Davis
	Assistant Clerk	Alice Newcombe
	Treasurers	Valerie Kennie ¹
	Assistant Treasurer	Cam Porter ¹
	Recording Treasurer	Bob Melanson ³
	Sunday School Superintendent	Laura Churchill Duke ⁴ , Nicole Vienotte ⁴
	Librarian	Carol Ann Burden
	Assistant Librarian	Sharon Baxter
	Auditors	Budd Miller Scott Leier
	Decorations	Karen Rovers
NOTE: superscripts (e.g. ¹) represent years of continuous service.		
Representatives	Port Williams Hall Trustee	Myrtle Merrett
	W.A.I.C.	Carol Buckley Carolyn Harrison

Boards	Deacons (7)	Retiring 2018	Retiring 2019	Retiring 2020
		Paul Veinotte ³	Lisa Lazaric ⁵	Milford Stevens ⁴
		Laraine Jagoe ³	Elizabeth Jackson ²	
		Barb Rushton ^{6*}	Marge Shaffelburg ^{5*}	
Committees	Property (6)	Retiring 2018	Retiring 2019	Retiring 2020
		Ron Buckley ⁶	Jeff Butler ²	Josh Cudmore ³
		Trevor MacDonald ⁶		
		Ruth Blenkhorn ⁶		
		Randy MacDonald ³		
		Honorary Trustee: Myrtle Merrett ²⁰¹³		
Christian Education (5)		Retiring 2018	Retiring 2019	Retiring 2020
		Breanna Williams ^{3*}	Karen Rovers ²	Susan DeMont ¹
			Jennifer Lewis ²	Julie MacDonald ¹
Finance and Stewardship (6)		Retiring 2018	Retiring 2019	Retiring 2020
			Scott Schofield ^{*2}	Carla MacKenzie ⁴
			Jeff Zwicker ^{5*}	Ron Baxter ^{4*}
				Chris MacIntosh ⁴
				Boyd Jagoe ^{4*}
Missions and Outreach (6)		Retiring 2018	Retiring 2019	Retiring 2020
		Josh Beckett ³	Carol Buckley ^{5*}	Breanna Williams ⁴
			Connie Veinotte ⁵	
			Charlie Forney ⁵	
			Carolyn Harrison ^{5*}	
Music (3)		Retiring 2018	Retiring 2019	Retiring 2020
		Marion Leier ³		Davina Melanson ⁴
		Doreen Guppy ^{6*}		Marge Shaffelburg ¹
Nominating (6)		Retiring 2018	Retiring 2019	Retiring 2020
		Christianne Rushton ^{6*}	Lisa Lazaric ⁵	Carolyn Harrison ⁴
			Laura Churchill Duke ⁵	Lorraine Miner ¹
			Audrey Ansems ²	
Personnel (3)		Retiring 2018	Retiring 2019	Retiring 2020
			Jocelyn Foran ²	Scott Schofield ¹
			Boyd Jagoe ⁵	
Social Concerns (4)		** To amalgamate the committee under the Missions and Out Reach		
The Following do not have terms				
Child and Youth Safety	Davina Melanson (Deacons), Jennifer Lewis CE(CE)			
Special Communications	Ruth Blenkhorn			
Chair Hospitality	Lana Churchill			
Chair Nursery	Laura Churchill Duke			
Chair Tellers (Finance)				
Chair Ushers (Deacons)	Budd Miller			
Garden Group	Sonya Shaw			
Archival Committee	To be discussed at Deacons			

* Replacement, eligible for another term. ** Or term replacement