

# *Port Williams United Baptist Church 2018 Annual Report*

## Our Church Covenant

We, the members of this Port Williams United Baptist Church family,  
by the grace of God, in the manner of Jesus, and through the power of the Spirit,  
will strive always:

- to be inclusive and welcoming of all persons,  
while appreciating and respecting our differences;
- to demonstrate loving concern for each other;
- to learn and grow through faithful study of the Scriptures  
and the world in which we live;
- to share our time, talents, and treasures joyfully in service to Christ,  
within our church, our community, and around our world.

Adopted, November 2009

## A Statement of Inclusion

Port Williams United Baptist Church, in the name of Jesus Christ,  
welcomes all who seek to know God.

**We affirm that all people are created in the image of God  
and as beloved children of God, all are worthy of God's love and grace.**

**We welcome all people  
into the full life and ministries of this church,  
regardless of race, ethnicity, creed, class, age, sex, marital status,  
physical or mental ability, sexual orientation,  
gender identity or gender expression  
as we journey in faith toward reconciliation through Christ.**

**We recognize that there are differences among us,  
but believe that we can live together and love alike  
even though we may not think alike.**

**We proclaim this statement of welcome to all,  
especially to those who have known the pain of exclusion  
or discrimination in the church and society.**

**And we invite all people to join us in our faith journey  
toward greater love, understanding and mutual respect.**

Adopted, March 9, 2015

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## MINUTES OF ANNUAL GENERAL MEETING – February 28, 2018

Thirty-three people attended the annual meeting held on February 28, 2018 in Lockwood Hall.

Moderator John Churchill began the meeting with interesting historical information about Tobin Lockwood, a long-time Sunday School Superintendent, who gave the money to construct the hall in 1957.

Rev Don Flowers gave a devotional and prayer.

Moderator John led in a moment of silence for members deceased during 2017 - Kay Conrad and Gordon Morse.

The agenda was approved.

Budd Miller moved and Cam Porter seconded **that the minutes of the Nov 29, 2017 Budget and Nominations meeting be approved.** Carried.

Carol Ann Burden moved and Charlie Forney seconded **that the minutes of business meetings held during or after worship services in 2017 be approved.** Carried.

The clerk had one piece of correspondence, to be referenced later in the meeting.

### Finances

Chair Boyd Jagoe gave a brief report from the Finance Committee, and gave us the good news that we ended last year with a surplus of \$5, 842. Moderator John thanked the Finance Committee and our treasurer and assistant treasurer for their hard work.

### Committee Reports

The reports listed in the annual report book were all presented, and an opportunity was given for questions and comments. Moderator John thanked each committee for what has been accomplished during the past year. Ruth Blenkhorn spoke for the Visitation Committee saying that she has used all the pre-printed cards, and asking if we want to get more. It was moved by Lana Churchill and seconded by Carol Anne Janzen **that Ruth get more cards made.** Carried.

Ruth also mentioned that it appears the Visitation Committee has been renamed to Special Communications. No one seemed to know how or why that happened, so this will be investigated. Kimberly Porter reported that the Youth Group has a special game-show-inspired event coming up on April 7, and encouraged everyone to attend.

The Loyal Workers are planning a special project in 2019 to celebrate the group's 100th birthday. They plan to renovate the vestry, which is a very ambitious project for a small group.

Scott Leier moved and Ron Baxter seconded **that we accept the reports.** Carried.

### Anniversary Committee

Joan Churchill updated us on all the events scheduled for this year to celebrate the 150th anniversary of our church. The committee of 12 has been very busy lining up activities and events. There was discussion about how to pay for the expenses associated with these events, as there had not been any money designated in the budget.

### New Business

Elizabeth Jackson, chair of the Board of Deacons, read a letter from Providence Baptist Church in Charleston, South Carolina authorizing the transfer of our new pastor and his wife to our church. Joan Churchill moved and Budd Miller seconded **that we receive the transfer of membership of Rev Dr Don Flowers and Anita Flowers from Providence Baptist Church in Charleston, SC, to Port Williams United Baptist Church.** Carried.

Elizabeth presented a second recommendation, that we issue a Licence to Minister to Susan DeMont. It was moved by Joan Churchill and seconded by Scott Leier **that we issue a Licence to Minister to Susan DeMont.** Carried.

Boyd Jagoe presented two motions from the Finance Committee. Boyd moved and Scott Leier seconded the first motion, regarding the Parsonage Fund as follows:

**That, effective January 1, 2018, the remaining principal amount of the Parsonage Fund be removed from the Parsonage Fund, and that same amount remain on the Balance Sheet as an undesignated Investment at line 1040 that may primarily be used as needed to maintain an operating balance, or may be used by vote of the church members to underwrite a specific project or to address a specific need.**

**That, effective January 1, 2018, Item 1044 "Due from OP – RE Parsonage Fund;" and item 2305 "Due to Parsonage Fund" be removed from the financial record of the PWUBC.**

**That, effective January 1, 2018, the Parsonage Fund Equity (Item 2300) be removed from the financial record of the PWUBC.**

**Therefore, effective January 1, 2018, the reference found on page 22 "Due To Parsonage Fund" will be removed from the financial record of the PWUBC; and the Total Assets (p. 19), and Total Long Term Liabilities and Total Liabilities (p. 20) will be adjusted accordingly.**  
Carried.

A second motion, regarding Anniversary Committee funds, was made by Boyd Jagoe and seconded by Carol Ann Burden, as follows:

- 1. That the 2018 annual "Anniversary Offering" be open for donations immediately, and that its purpose be promoted by the 150<sup>th</sup> Anniversary Committee subsequent to Easter Sunday, April 1, 2018;**
- 2. That the 150<sup>th</sup> Anniversary Committee prepare and present by March 31, 2018 to the Board of Deacons, with a copy to the Finance Committee, the financial goal that would adequately underwrite the anticipated costs of the sesquicentennial Anniversary events that are being planned and scheduled for 2018; and**
- 3. That the primary purpose of the 2018 Anniversary Offering be to underwrite the costs of the sesquicentennial Anniversary events planned, scheduled and carried out by the 150<sup>th</sup> Anniversary Committee of the Port Williams United Baptist Church.**

Carried. Cam Porter mentioned that some money has already been donated.

The meeting ended with Rev Don leading us in reading our church covenant in unison, then closed with prayer.

Boyd Jagoe moved **that we adjourn.**

Respectfully submitted,  
*Pat Davis, clerk*

## **MINUTES OF CONGREGATIONAL MEETING – May 22, 2018**

Twenty-eight people attended a congregational meeting on May 22, 2018 in Lockwood Hall.

Moderator John Churchill chaired the meeting.

Rev Dr Don Flowers opened with a Scripture reading, comments, and prayer.

The agenda was approved with one change: in Rev Liz Johnson's absence, Rev Ron Baxter will give the closing prayer.

It was moved by Scott Leier and seconded by Laraine Jagoe that **the minutes of the last congregational meeting held on February 28, 2018 be approved with one spelling correction.**

The clerk reported no correspondence.

### **Finance**

Treasurer Val Kennie gave a financial update. She noted that we are behind \$6,518 as of the end of April. Our income is down, but we are under-budget everywhere except for Children's Worship (training) and Music Committee (piano repairs).

Boyd Jagoe spoke about the Endowment Fund, which currently stands at about \$60,000. He said this amount will be held forever, but once it grows to about \$100,000, we can start deciding how to spend the interest. Therefore we need to continue to build the fund.

Elizabeth Jackson, chair of the Board of Deacons, presented a motion from the board that **after discussion with Dave Csinos, the Church requests the CABF to convene an Examining Council to consider Dave's application for ordination.** The motion was carried. The Examining Council is scheduled for September 22 and if he passes the Examining Council, our church will hold his ordination on October 13.

### **Constitution Revision**

Chairman of the Constitution Committee John Churchill introduced a draft version of the revised constitution. Work on this revision has been going on since 2013, and is a requirement for our intention to incorporate. The committee has had legal advice about how to have the document in the proper format, and recommended that the constitution itself be a bare-bones document, and all the specific details will go in a Policies and Procedures manual.

John led us through a careful examination of the entire document, taking note of suggestions and changes proposed by the members present. The committee will now do a final revision which will be brought back to a future meeting for acceptance.

On behalf of the Constitution Committee, John presented the following Notice of Motion:

**At a future meeting of Church Members, the current constitution (2013) be replaced with the revised constitution (2018) and that the designated sections be moved to the Policies and Procedures Manual.**

John thanked everyone for their patience in this review. Joan Churchill spoke on behalf of everyone, thanking the Constitution Committee for their efforts during this five-year process.

Rev Ron Baxter closed the evening with a prayer.

Carol Ann Burden moved we adjourn at 9 pm.

Respectfully submitted,  
Pat Davis, Clerk

## **BUDGET AND NOMINATIONS MEETING -November 28, 2018**

Twenty-eight people attended the Budget and Nominations congregational meeting on November 28, 2018 in Lockwood Hall.

Moderator John Churchill chaired the meeting and opened with a devotional from the writings of Thomas a Kempis.

Budd Miller moved and Connie Veinotte seconded **that the agenda be approved with the addition of a financial update.** Carried.

Carol Ann Burden moved and Lisa Lazaric seconded **that the minutes of the meeting on May 22, 2018 be approved as circulated.** Carried.

**Correspondence:** Moderator John read excerpts from a letter from Joao and Nora Matwawana regarding our anniversary dinner and their family's connection with our church.

**Constitutional Update:** John reported that following the work on the by-laws last spring in anticipation of incorporation, the Canadian Revenue Agency asked for more details of events going back many years. There were numerous phone calls, resulting in some changes being required before filing for incorporation. Work is ongoing.

**Financial update:** Treasurer Cam Porter reported that as of the end of October we have a budget shortfall of \$11,103, with an actual deficit of \$7,200. All departments were under budget, except for music, which had unexpected piano repair done. Since our givings are behind, we hope for the usual increased income during November and December.

**Nominating Committee Report:** Laura Churchill Duke presented the report and answered questions. Moderator John asked for further nominations but there were none. Laura moved and Christianne Rushton seconded **that the report of the Nominating Committee be adopted.** Carried.

**Budget:** Boyd Jagoe, chair of the Finance and Stewardship Committee, presented the budget for 2019, He said there was very little change from last year as we are trying to hold the line on spending. However, money has been budgeted for a ride-on lawn mower, a new computer, mulching and seeding of the side lawn, update to our web page, and an increased honorarium to the treasurer.

Boyd said there was good response to the pledging initiative this fall. More than 20 pledge cards were received, promising \$90,000. This is well short of our budget of \$160,00, but is considered a good first effort. Pastor Don's words from the pulpit, and the brochure he produced, were appreciated. There was some confusion about pledge cards and preauthorized giving, so this will require some clarification next year. Boyd Jagoe moved and Scott Leier seconded **that the budget for 2019 be accepted.** Carried.

**Special offerings:** Moderator John presented a recommendation from the Finance and Stewardship Committee and the Advisory Board concerning the number of special offerings we should have, and the use to which they should be put. The suggestion was that we reduce the special offerings to three instead of four (dropping the Anniversary Offering), and divide each offering between a mission project and an in-house project. The Finance Committee would make the final decisions, based on suggestions from the congregation. This proposal generated a lot of discussion. The original intention was to clarify the process, so that there is a clear understanding of what is done with the offerings each year. However, many questions were raised about how the money should be used, and who should make the decision. It was felt that we need a lot of lead-up time for suggestions to come in, then the congregation needs to be notified. There was an underlying feeling that special offerings should be used for specific projects, not going toward the deficit.

Scott Leier moved and Christianne seconded the recommendation from the Advisory Board **that we have three special offerings a year (Easter, Thanksgiving and Christmas) with the money being divided between mission projects and in-house projects. Submissions would be made to the Finance Committee for final decisions.** Following discussion, an amendment was made **that suggestions would be publicized eight weeks ahead, and the final decision publicized four weeks ahead.** Scott and Christianne both agreed to this amendment. In a show of hands, the motion was passed, 15 for, and 11 opposed. Moderator John said he was not comfortable with this, since there was clearly no consensus.

It was agreed that for the Christmas offering this year, we would designate half to the Coldest Night of the Year initiative, for Open Arms, and the other to the Organ Fund.

A meeting will be convened shortly for further discussion. Budd Miller moved and Laraine Jagoe seconded **that a committee consisting of the moderator, a deacon, a member of the Missions Committee and a member of the Finance Committee be formed to establish a satisfactory process for our special offerings.** Carried. It was stressed that the committee hear the views of other people as well.

Rev Liz Johnson closed the meeting with prayer.  
At 9 pm, Boyd moved we adjourn.

Respectfully submitted  
*Pat Davis, Clerk*

## BUSINESS MEETINGS HELD DURING OR AFTER WORSHIP 2018

### July 22, 2018

It was moved by Laura Churchill Duke **that we appoint Don Flowers, Connie Veinotte and Susan DeMont as our delegates to Convention this August in Wolfville.** The motion was seconded by Lewis Turner and passed unanimously.

### September 9, 2018

It was moved by John Churchill and seconded by Budd Miller, **that Elizabeth Johnson be appointed as our representative on the Examining Council for CABF, with two more names to be added.** Carried.

## MEMBERSHIP REPORT

In 2018 we were saddened by the death of Sherry MacEachern, an adherent of our congregation. Five members had their memberships transferred to other churches: Emily Sweet, Kim Sweet, Spencer Sweet, Edward Clark and Mary Clark.

We welcomed two new members through transfers from another churches: Rev Dr Don Flowers and Anita Flowers.

### Statistics:

January 1, 2018	249
Transfers in	2
Transfers out	5
Resident membership	144
Non-resident membership	102
<b>Total Membership</b>	<b>246</b>

Respectfully submitted,  
*Pat Davis, Clerk*

## MINISTER

2018 was a year of transition. It was for us personally as we made the move from SC to NS. We had to get adjusted to a new climate, new accents, new healthcare, new everything! But as someone commented to us, "Moving to Canada from the US is like going back home and discovering that someone has rearranged all the furniture!" All our furniture has been rearranged, but we are home.

It was also a transition time for our church. Not only did we have to get used to a different accent from the pulpit but also had to teach him how we do things—from committees to communion, from baptisms to funerals. After a year, it is my hope that we are moving forward!

That has happened in no small part thanks to the wonderful work of Vanessa Gennette. She was a great help during our interim and has continued to help keep our church moving. When she did not know the answer I knew that I could count on our wonderful church leadership, especially John Churchill. The number of times I had to call and say, "John, how?" or "Where?" But we all got through it together!

2018 was also a time of transition for us physically. Our congregation and community put in a lot of work to transforming our vestry into a beautiful gem that is already being used. Great thanks to our Loyal Workers for their tireless efforts to seeing that project to fruition.

This was a year in which our Education Ministry continued to provide wonderful opportunities. After they leave worship on Sunday morning our children have the opportunity not only to learn the Biblical stories, but to interact with them, internalizing them so as to provide a foundation for their future. Our youth continue to have weekly opportunities led by Kimberly Porter and Josh Beckett. Their talent show was not only fun for them but for our congregation. Our Adult Sunday School underwent a transition this year moving to two classes. This is a time that I wish more of us would take advantage of. Our spiritual growth should not stop when we leave high school!

As a part of providing continuing opportunities we did have an 8-week course in the fall examining what Walter Brueggemann has called the core stories of the Bible. We had 28 register for this course, which far exceeded my expectations!

Port Williams United Baptist Church has a history of wonderful worship and that was the case throughout the year. I especially appreciate the opportunity to work with Christianne Rushton and her work with our choir and multi-talented musicians as we seek to provide services that bring scripture to life and challenge us to lives of faith.

Throughout 2018 we learned about the incredible foundation on which we build. So much gratitude is due Joan Churchill and the Anniversary Committee for helping us remember and live out our history! From 150 Acts of Kindness, to our float in the Port Williams Day Parade, to our monthly History Moments and activities, we proclaimed that not only do we have a great history but a fabulous future.

To live into that future will be a challenge. Around the world the church is dealing with cultural, societal, technological challenges. There are those who are looking to churches like ours to show what is possible. I look forward to the ways in which we will live up to that challenge! It will mean transitions, but if we can get used to a preacher with a southern accent, we can do almost anything!

Thank you for the opportunity to travel this road with you.

*Don Flowers*

### **MODERATOR**

As Moderator, I attended meetings of Boards and Committees, conducted church business meetings and tried to help the flow of communication between the congregation and the church, and committees and boards. After the tireless efforts and wise leadership of our previous Moderator, Joan Churchill, during a time of major transition, I agreed to take on the position for one year. My objective was to help our new minister get used to us and to our ways of managing our life together. It was a privilege to work with Don and provide him with information relevant to a number of issues that arose. The more I worked with him, the more I knew we were blessed when he accepted our call.

This past year was a significant one in the life of our church. Some of the highlights were: welcoming a new senior minister; celebrating our 150th anniversary – with our Cuban partner in attendance; rejoicing in the birth of Josuf AlMaziad and his family's self-sufficiency after one-year; inviting First Nations women into our midst to learn more of their story; enjoying a brighter, refurbished Vestry; holding the Ordination service of Dave Csinos; and granting Susan DeMont a church license on her way to ordination.

Many people worked hard on these and other projects and it was my pleasure to work with such diligent and capable leaders. Our committees and Boards spent many hours giving serious consideration to important matters that affect our ministry and life together. A special thanks to the Anniversary Committee and Kenny Bezanson for his amazing calendar and generosity.

In 2019 we look forward to celebrating the 100th anniversary of the Loyal Workers whose efforts and concern for our church is shown in many ways.

My best wishes and gratitude to Jane and Charlie Forney who are our new moderators. I know they will enjoy the experience of working with our minister, staff and committees and will be grateful for the efforts and dedication of all to make our church life vibrant and dedicated to serving our Lord.

Respectfully submitted,  
*John Churchill*

### **BOARD OF DEACONS**

The board of deacons met monthly and held a review and planning session in May 2018. At each meeting we reviewed congregational concerns, and throughout our 150th anniversary year, tried to honour the past, while planning for the future of PWUBC. Reports from our moderator, minister, and WAICC were presented and discussed. The deacons helped plan, and participated in, several special services throughout the year.

With the start of 2018 we welcomed our pastor, Rev. Dr. Don Flowers. With his leadership and enthusiasm we are looking to build on our strengths as a church, and focus on what makes our church unique.

Special thanks to our outgoing moderator John Churchill for his hard work and guidance, which allowed for a smooth transition for our pastor, Rev. Dr. Don Flowers. Also, many thanks to outgoing deacons Laraine Jagoe and Milford Stevens for their hard work on the board of deacons.

Respectfully submitted,  
*Elizabeth Jackson, Chair of Board of Deacons*

### **CHRISTIAN EDUCATION COMMITTEE**

The Christian Education Committee has had another busy year overseeing many events for the youth of our church.

For the second year, Sunday School has been held during the worship service. Children aged 4 to grade 2 are in Children and Worship and youth grades 3 to 6 are in the Following Jesus Class. We thank Carol Anne Jansen for her faithful leadership of the program.

This August we had over 75 youth and 10 junior leaders at our annual DVBS. The theme this year was the Makery where participants learned how God made each child special. Our missions project was collecting craft materials for local non-profit organizations so they could enjoy making things themselves. We also had a visit from Acadia's chemistry professor, Dr. Matt Lukeman who did a mad scientist session.

The Advent workshop was another great success where participants made wreaths, decorated cookies and created cards for a local nursing home. This year's crafts focused on decorating the trees outside with natural items for the birds to enjoy.

Other events included youth group, a Back to School spaghetti luncheon, Christmas Pageant and Sunday School Picnic.

We pray that these events and programs continue to provide many opportunities for you to grow in your Faith in 2019.

Respectfully submitted,  
*Laura Churchill Duke, Chair of CE Committee*

### **YOUTH GROUP REPORT**

It's been another busy and exciting year for the Youth Group. This year we continued some our annual traditions such as our Bake Off, volunteering at the community tree lighting ceremony, Spy Night, as well as a few new activities such as Winter Olympics night. We also completed our second Game Show Inspired Fundraiser in April, which was a huge success.

In September our group grew substantially, which has allowed our devotions to span out into much broader conversations about school, life, bullying, microwaves, and much more. It has also allowed us to branch out into some broader activities like TrailQuest, and expand our traditional Caroling routine. In November we were honoured to participate in the Bells of Peace to commemorate the 100th anniversary of the end of the First World War.

We also made the decision to start a Senior Youth Group this year, for youth in grades 9-12. During Senior Youth night we often focus on more adult matters and activities, such as community outreach, and talking about issues they face in life. The Senior Youth also enjoy being junior leaders for the younger Youth Group, almost on a weekly basis now!

Looking forward we hope to expand our outreach further into the community, while still maintaining a fun, encouraging, respectful, spiritual, and positive place for the youth of Port Williams and beyond to hang out.

Respectfully submitted,  
*Kimberly & Joshua*

## **FINANCE AND STEWARDSHIP COMMITTEE**

Our committee consisted of Ron Baxter (Recording Secretary), Carla MacKenzie, Jeff Zwicker, Scot Scofield, Chris MacIntosh (Vice Chair), Valerie Kennie (Treasurer), Cam Porter (Assistant Treasurer) and Raymond Bishop (Advisor). Thank you to all for the donation of your time and talents.

The 2018 Budget represented a significant challenge and I am very pleased that we came within \$1,755 of meeting it. Thanks to the whole congregation for their support and a special thanks to Ken Bezanson for his creation of the Anniversary Calendar which was a great success and a significant revenue generator.

An area of focus for the committee was to make it easier to contribute to the church. From our website you can make a donation via Canada Helps using your credit card. We have encouraged members to use Preauthorized Giving – automatic contributions can be made Weekly, biweekly or monthly. In the near future we will be accepting e-transfers directly from your bank account.

In 2018 we introduced Pledges whereby members could indicate how much they planned to give to the church in the coming year. This information would assist the committee in planning and budgeting. While the pledged amounts fell short of the budget amount, we feel that it was a useful exercise that encouraged members to consider their givings and their importance to the ongoing success of the church.

Respectfully submitted,  
*Boyd Jagoe, Chair*

## **MISSION AND OUTREACH COMMITTEE**

During 2018, the Mission and Outreach Committee has actively promoted areas of ministry in our community and world by conducting the following activities:

As a continuing outreach program, newcomers to our community were welcomed with a jar of jam and a one page information sheet summarizing church and community programs. In December, welcome packages that included promotion of Advent and Christmas activities at the church were delivered to new residences in the developments in the Collins road area.

To inform the congregation of opportunities to participate in outreach and mission, “Minute for Mission” and bulletin announcements were presented monthly. Opportunities that were highlighted included reaching out to newcomers to our community, hurricane relief for our sister church in Cuba, homeless ministries (Coldest Night of the Year), supporting our refugee family, awareness of our First Nations neighbors, sponsorship of two families at Christmas and giving gifts from the Canadian Baptist Ministries (CBM) Christmas gift catalogue to support CBM programs.

In February members of our church again participated in the “Coldest Night of the Year” walk, which raised funds for Inn From the Cold / Open Arms ministry.

In April, our formal support for the Al Maziad family (our Syrian refugee family) ended. Assistance with the sponsorship of a second Syrian refugee family was provided to a sponsorship group from Canning. Efforts have also begun to sponsor Mohamad Al Maziad’s brother’s family to come to Canada. Further details of these activities are given in the Refugee Task Force Report.

On April 29, the Mission and Outreach Committee led a “She Matters” Sunday to raise awareness of our local First Nations communities. Guest speakers Carolyn Landry and Mika Francis spoke on the history of the indigenous people in our area and issues concerning murdered and missing indigenous women. The children planted a heart garden in memory of children that attended Residential Schools. And a Canadian Baptist Apology to our Indigenous Peoples of Canada was read. Following the service a question and answer session was held in Lockwood Hall with our indigenous guests.

On June 9, the annual yard sale was held as part of Port Williams Days and \$1,743 was raised to support mission work, which included support of our sister church in Oliva, Cuba, Indigenous awareness through sponsoring the “Blanket Exercise” and support of our Anniversary dinner.

On October 20, the Mission and Outreach committee sponsored the Blanket Exercise at our church, which was led by Elder Debbie Eisen from the Mi'kmaw Native Friendship Centre. This activity promoted awareness of our historic impact on indigenous peoples and was attended by members of our church and community. In December, our congregation again provided Christmas for 2 local families in need. The response was overwhelming with all of the requested gifts being donated.

We continue to support our sister church in Oliva, Cuba. Ron and Carol Buckley visited the congregation in February and delivered much needed supplies that were donated by our congregation. In November, Pastor Waldemar Murguido Sánchez-Quiros visited us from Oliva and participated in our anniversary celebration.

Our church supported the Bustins, our partner in mission who are CBM Field Staff in Rwanda, through financial support, prayers and communications.

Throughout the year, food has been collected for the food bank and emergency needs in our community have been addressed.

The Mission and Outreach Committee thanks all who have contributed to these projects and activities.

Respectfully submitted,  
*Charles Forney*

## **MUSIC COMMITTEE**

The year, 2018, marks the 11th year of Dr. Christianne Rushton's leadership as musical director at PWUBC. Her first Sunday was September 09, 2007, when the following welcoming quote was printed in the Church bulletin:

“We extend a very special welcome today to our new Director of Music, Christianne Rushton! Christianne comes to us with a wealth of experience and a wide array of incredible musical gifts. We are delighted that she has come to minister with and among us, and we look forward to sharing a long and mutually enriching relationship together.”

There is no denying that Christianne is blessed with incredible musical gifts; but we, as a congregation can attest to the ways that Christianne has ‘ministered’ to our congregation with quality music, providing encouragement and opportunities to include participation of all ages. It is not surprising that visitors to our church notice and remark on the enjoyable music. Our Music Committee has recently had the pleasure of planning a presentation to thank and honour Christianne for exceptional work over eleven years as our Music Director. We felt that composing lyrics and verse to fit the presentations (January 06, 2019) was appropriate...and fun! Shine on, shine on in our church, Oh Christianne!

The following is a summary of ‘special music’ at church this year:

KIDS Music Sundays occurred on Mother's Day, May 13, 2018 and Christmas Eve, December 24th, 2018. Over 15 young people from our congregation performed on a variety of instruments, and all of their talents are sincerely appreciated.

The hand-chimes were used on Palm Sunday, by a group of enthusiastic women from the congregation. On Easter Sunday, April 1, 2018 the choir showcased a new cantata, “A Living Hope” and included 10 children participating by reading scripture interspersed with chorales and solos. The celebration welcomed many guest musicians and has become a special service to witness.

The sanctuary choir continues to rehearse Thursday evenings and before church on Sundays. We enjoy learning weekly anthems that suit our musical capabilities. We appreciate Christianne's flexibility as she has implemented an open invitation to all congregation members to “Show up and Sing” on Sunday. We wish to thank the members of our ‘core’ sanctuary choir for their continued commitment each Sunday; Doreen Guppy for sharing her talent to write verse; Barbara Rushton who keeps us organized as our choir librarian; Carol Ann Burden for overseeing the care and repair of our choir robes; Davina Melanson for her willingness to lend her time and talents on piano; and Audrey Ansems for hosting our annual Choir luncheon party.

Members of the music committee this year are Doreen Guppy, Davina Melanson, Marge Shaffelburg, and Marion Leier. We meet on a 'needs' basis, as well as electronic communication. We all feel blessed to be supporting such a vibrant Music program at our church.

Respectfully submitted,  
Marion Leier, Chair

### **PERSONNEL COMMITTEE**

Our committee includes Jocelyn Foran and Scott Scofield. 2018 was a quiet year for our group as we enjoyed continuity of Church staff. We would like to express our appreciation of the staff for their dedication and talents.

We also wish to acknowledge our Music Director, Christianne Rushton who has blessed us with over 10 years of incredible music and leadership. Thank you Christianne.

As always our objectives for the year include timely and effective staff reviews of our employees.

Respectfully submitted,  
*Boyd Jagoe, Chair*

### **PROPERTY COMMITTEE**

First of all my thanks to the members of the Committee, Ruth Blenkhorn, Jeff Butler, Josh Cudmore, Randy MacDonald, Trevor MacDonald, and the two Moderators, Rev. Dr. John Churchill and Joan Churchill and Rev. Dr. Donald Flowers for their counsel and patience during our deliberations this year. Thank you, Myrtle Merrett, for being our Honorary Trustee this year. We welcome the incoming members of the committee, Carol Ann Burden, Ken Davis and the new joint Moderators Charlie and Jane Forney.

The year started off with the usual scheduled inspections of the fire extinguishers by the Fire Marshall, elevator inspection by the Elevator Inspector and the kitchen inspection by Food Safety Inspector. All passed their inspections.

All insurance policies were renewed as is the practice each year.

A large project was undertaken by the Loyal Workers to commemorate their 100 years of service to the church. The upgrading of the lower vestry has been done with the walls and ceiling being repainted that has given the room much lighter along with the installation of the new light coloured floor tile. It was anticipated that new lights would be needed by installing LED light tubes but with the painting and the installation of the lighter floor tile it was found that new fixtures would not be needed and the anticipated lighting grant was not needed.

The final upgrade for this room is the purchase and hanging of new curtains for the room. This much needed upgrade of this room by the Loyal Workers has made this room very presentable not only for the 100 Anniversary of the Loyal Workers but for the ongoing use of the room for other meetings that will be hosted by the church. Many thanks for the Loyal Workers who not only worked on the project but also paid for the upgrades through their fund raising with their monthly luncheons. I at this time would also move a vote of thanks to the Congregation members who washed and sanded the walls prior to painting and who also painted the ceiling of the room.

During the summer an unusual heavy rainstorm occurred. The eaves trough overflowed and water entered the church and flooded the nursery and the downstairs Sunday school room. The insurance company was informed of the flooding and the water damage. An accessor arrived promptly and evaluated the damage. The conclusion was that damage had occurred in the two rooms but it was below the deductible amount for the Nursery and the accessor deemed that the water came in an open window in the Sunday School Room and that kind of water incursion is not covered by the insurance policy.

Surplus paint from the vestry was used to repaint the washrooms on the lower level.

During the year Nova Scotia Power, Annapolis Valley Air Management and Access Nova Scotia were consulted and visited the church about installing a heat pump heating and cooling system in the church. That file has temporarily been closed when it was determined that this system installation was expensive. However, installation costs and the machinery are continually dropping in price and it could be prudent for the project to be opened at a later date. The operating costs for supplemental heating of the church continue to be attractive and a good alternative to heating with oil. Current oil and propane costs \$9000 plus furnace maintenance of \$800 so this system would offset a good part of these costs.

The exit lights in the building have now all been replaced with LED type of lights with a lower operating cost and no need to continue to replace the specialized light bulbs as they burn out.

A revised cleaning schedule was created and circulated during the year to assist the custodian staff in their cleaning duties and schedules in the church.

Two circulating pumps on the furnace and heating system have been replaced at a cost of \$1200.

During the year a grant has been received to install a new dish washer in the upstairs kitchen. The washer has not been installation as the year closes but the money for the purchase is available.

The chair continued to attend the meetings of the Advisory Board

### **Remaining projects**

Solar roof panels. David Duke and Pierre Hoebers will remain as consultants on this project. A file of data will be turned over to the incoming Chair. I think we should install the panels perhaps by selling individual panels to members of the congregational. It will save dollars in our heating bill and may even pay to install air-conditioning in the church. Pierre Hoebers of our congregation has installed solar panels in his new house and he will be selling access power to the power company. I know he had a high cost to purchase the panels but there is a payout period that is attractive especially for a church. I would like to see this done. There is a possibility that a grant can be obtained from either NS Power or Access Nova Scotia.

Washing down of the north side of the building

Replacement of carpet in south entry way.

Hand rail to be installed on the stairs to the sanctuary.

Lawnmower to be replaced with a small ride on mower or another hand mower.

The lawn needs to be replaced and / or reseeded.

Increasing the stipend paid to Ralph to turn off the lights at the end of the day and to turn on the heat of any rooms that are scheduled to be used during the week and to turn off the heat after the meeting.

Respectively submitted  
*Ron Buckley*

### **ARCHIVES COMMITTEE**

An Archives Committee consisting of Laraine Jagoe, John Churchill and Pat Davis was formed in 2018 to organize and store historical material for our church. The committee has found a suitable location and is working on gathering material and organizing it all. It was decided also to put some of the material on our church website, and that has been done, with more to add.

Over the years, many old documents were taken to the Acadia Archives. Eventually a list will be available of what is there and what is at our new location in the church.

If you have any old pictures and documents that you may be wondering what to do with, the Archives Committee would be happy to receive them and keep them safely stored and accessible for the future.

Respectfully submitted,  
*Pat Davis*

## **DECORATING MINISTRY GROUP**

The Decorating Committee had a successful year of teamwork during 2018. Many women from the congregation generously volunteered to sign up to be responsible for one month of Church Sanctuary decor. The Senior Youth Group finished the year by decorating for Christmas. The sign-up for 2019 has already been filled and we look forward to admiring the fruit of their efforts. Thank you to everyone who participated last year and to all those who will participate this year.

Respectfully submitted,  
*Karen Rovers, Chair*

## **HOSPITALITY MINISTRY GROUP**

The committee supplied refreshment for Easter, Thanksgiving, Anniversary and Christmas receptions after Church. The committee also provided snacks on two other occasions. Thank you to all who helped to make these occasions happen.

Respectfully submitted,  
*Lana Churchill, Chair*

## **VISITATION MINISTRY GROUP**

During 2018 15 cards were sent on behalf of the church, including 11 sympathy and 4 get well messages. If you are aware of anyone needing a card or note you can reach me at 902-542-7141 or via e-mail [ruth@blenkhorn](mailto:ruth@blenkhorn).

Respectively submitted.  
*Ruth Blenkhorn*

## **LOYAL WORKERS AND KITCHEN COMMITTEE**

2018 was a busy year for the Loyal Workers! We served seven well-attended luncheons, catered receptions for two funerals, Milford and Joyce Stevens' 50th Anniversary party in April and the reception after Don's Induction in May.

We have maintained and purchased supplies for both of the kitchens in the Church and bought a new fridge for main kitchen in Lockwood Hall. A reminder to all who use the upstairs kitchen, this is a Provincially regulated commercial kitchen, please speak to Myrtle, Carol Ann or Laraine before your event. Before Christmas 2018, Laraine was able to secure a grant from the EKM Foundation for a new commercial dishwasher which will be installed any day now. Please don't use it until you have spoken to one of us, it works quite differently (and hopefully faster) than the old one!

As a kick-off for our 100th Anniversary in 2019, and with the help of many friends - expert carpenters, painters and sewers, we have completely refurbished the Vestry downstairs into a much lighter, brighter and more welcoming space for all to use. Thanks to Barbara Bishop for planting the seed!

We want to thank all of the people who have helped us out over the past year ... we couldn't have done it without you!

Respectfully Submitted  
*Carol Ann Burden, Secretary*

## **WOLFVILLE AND AREA INTERCHURCH COUNCIL (WAICC)**

WAICC meets the second Wednesday of each month in the Acadia Chapel. Members include representatives from St. Johns [Port Williams], St. Francis, Orchard Valley Pastoral Charge of the United Church, St. Johns [Wolfville], Wolfville Baptist, L'Arche Homefires, Society of Friends [Quaker], and the university Chaplain. Ray Bishop has continued to offer much appreciated service as the Treasurer. The year 2018 saw three new pastors welcomed to the Council; our own Don Flowers, the Rev. Don Sellsted to the Orchard Valley Pastoral Charge of the United Church and the Rev Dr Scott Kindred-Barnes to Wolfville Baptist Church..

WAICC was formed in 1970 to provide common action in Christian service by offering financial and other tangible forms of assistance for individuals in need in the WAICC service area.

Physical and societal needs are addressed through the Food Bank, a program to meet special needs such as emergency heating, dental or transportation, and assistance with school fees, supplies and lunch programs. Funding comes from private donations, and the Food Bank operates with 60 to 70 volunteers. Communities served include: Black River, Evangeline Beach, Gaspereau Mountain, Gaspereau, Grand Pre, Greenfield, Greenwich, Hortonville, Lower Wolfville, Lumsden Dam, Melanson, North Grand Pre, Port Williams north to the Canard River, Sunken Lake, Wallbrook, White Rock, Wolfville and Wolfville Ridge.

The Food Bank operated twice a month in 2018.

Spiritual needs of the community have been attended to by a continuing program of public seminars, lectures, workshops, and religious services organized by the council. In 2018 these programs included:

- The Week of prayer for Christian Unity, which focused on the apostle Peter and Paul
  - a Lenten study on Conflict Resolution
  - A Walk With The Cross on Good Friday, which commenced at St Francis, ending at the new L'Arche building, where a service was held.
  - A fall program Sept.27th, in the form of a workshop on Medically Assisted Dying, led by Sister Nuala Kenny
- All of these programs were well received.

At the Annual Meeting, the decision was made not to pursue Incorporation as it was learned that such a move would eliminate the membership of some churches due to their structure. Consequently, the Council has added extra Liability Insurance. A revision of the 2002 Constitution is in progress.

Respectfully Submitted,  
*Carol Buckley, church representative {assisted by Carolyn Harrison}*

### **LOYAL WORKERS FINANCIAL REPORT**

#### Loyal Workers Financial Report

Balance forward from 2017		\$3746.11
Credits:		
Luncheons	\$5165.25	
Receptions/donations	\$1030.00	
Miscellaneous	\$ 233.76	
Total:		\$6429.01
Debits:		
Vestry Upgrade	\$5902.58	
Fridge	\$ 860.20	
Phone	\$ 457.08	
Miscellaneous	\$ 665.20	
Total:		\$7885.06
Balance December 31, 2018		\$2290.06

Respectfully submitted,  
*Ruth Blenkhorn, Treasurer*  
Loyal Workers, Port Williams United Baptist Church

## Port Williams United Baptist Church Balance Sheet

	<u>Dec 31, 18</u>	<u>Dec 31, 17</u>	<u>\$ Change</u>
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Chequing/Savings</b>			
1020 · Royal Bank Current Acct.	30,546.99	20,488.62	10,058.37
1030 · Royal Bank Savings Acct.	<u>6,921.87</u>	<u>6,920.32</u>	<u>1.55</u>
<b>Total Chequing/Savings</b>	37,468.86	27,408.94	10,059.92
<b>Other Current Assets</b>			
<b>1040 · Investments</b>			
1042 · Investments	18,075.34	25,075.34	-7,000.00
1044 · Due From OP - RE Parsonage Fund	0.00	91,687.62	-91,687.62
1046 · Endowment Investment	<u>51,978.30</u>	<u>51,978.30</u>	<u>0.00</u>
<b>Total 1040 · Investments</b>	70,053.64	168,741.26	-98,687.62
1150 · H.S.T. Receivable	<u>838.12</u>	<u>7,838.08</u>	<u>-6,999.96</u>
<b>Total Other Current Assets</b>	<u>70,891.76</u>	<u>176,579.34</u>	<u>105,687.58</u>
<b>Total Current Assets</b>	108,360.62	203,988.28	-95,627.66
<b>Other Assets</b>			
1700 · Capital Assets	<u>808,625.47</u>	<u>716,937.85</u>	<u>91,687.62</u>
<b>Total Other Assets</b>	<u>808,625.47</u>	<u>716,937.85</u>	<u>91,687.62</u>
<b>TOTAL ASSETS</b>	<u><b>916,986.09</b></u>	<u><b>920,926.13</b></u>	<u><b>-3,940.04</b></u>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Long Term Liabilities</b>			
2250 · Benevolent Fund	2,212.57	3,459.29	-1,246.72
2256 · Cuban Mission Project	428.04	168.00	260.04
2257 · Sabbatical Supply Fund	700.00	0.00	700.00
2263 · Choir Gown Fund	189.68	189.68	0.00
2265 · Organ Fund	2,375.90	737.50	1,638.40
2269 · Mission and Outreach Committee	1,560.88	1,218.10	342.78
2271 · Christian Education Committee	100.00	100.00	0.00
2275 · Sanctuary Renewal Fund	0.00	16.07	-16.07
2280 · Memorial Fund	1,991.62	1,576.62	415.00
2285 · Refugee Fund	0.00	6,054.65	-6,054.65
2286 · Youth Fund	1,396.61	515.54	881.07
2287 · Refugee Fund - Canning	16,457.22	15,710.22	747.00
2288 · Prof. Development - Donation	225.00	225.00	0.00
2289 · Energy Audit & Efficiency	423.29	1,186.78	-763.49
2292 · Special Kitchen Fund	0.00	269.15	-269.15
2297 · Endowment Fund	51,978.30	51,978.30	0.00
2300 · Parsonage Fund Equity	0.00	116,762.96	116,762.96
2305 · Due To Parsonage Fund	0.00	91,687.62	-91,687.62
2310 · Capital Asset Fund	<u>848,783.63</u>	<u>639,151.35</u>	<u>209,632.28</u>
<b>Total Long Term Liabilities</b>	<u>928,822.74</u>	<u>931,006.83</u>	<u>-2,184.09</u>

Total Liabilities	928,822.74	931,006.83	-2,184.09
Equity			
32000 · Equity Balance Beginning Year	-10,080.70	-15,923.23	5,842.53
Net Income	<u>-1,755.95</u>	<u>5,842.53</u>	<u>-7,598.48</u>
Total Equity	<u>-11,836.65</u>	<u>-10,080.70</u>	<u>-1,755.95</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>916,986.09</u></b>	<b><u>920,926.13</u></b>	<b><u>-3,940.04</u></b>

**Port Williams United Baptist Church**  
**Operating Fund Actual V. Budget**

	2018		2019	
	Actual	Budget	\$ Difference	
			Budget	
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4050 · Current Offerings	142,567.25	153,374.80	-10,807.55	161,883.96
4100 · Loose Offerings	4,662.82	3,500.00	1,162.82	3,500.00
4350 · Sunday School Receipts	458.00	500.00	-42.00	500.00
4450 · Initial Receipts	90.00	100.00	-10.00	100.00
4525 · Facility Donations	625.00	1,000.00	-375.00	1,000.00
4550 · Miscellaneous Income	2,151.51	500.00	1,651.51	500.00
4554 · Anniversary Offering	4,921.29			
4560 · Special Fund Receipts	571.95			
4570 · Devotional Materials Receipts	37.00	60.00	-23.00	60.00
4600 · Interest Earned	741.24	2,600.00	-1,858.76	2,600.00
4930 · Fund Raising	<u>0.00</u>	<u>2,500.00</u>	<u>-2,500.00</u>	
<b>Total Income</b>	<b>156,826.06</b>	<b>164,134.80</b>	<b>-7,308.74</b>	<b>170,143.96</b>
<b>Expense</b>				
5010 · Pastor's Salary	69,977.89	71,350.00	-1,372.11	71,350.00
5020 · Pastor's Travel	1,027.50	2,400.00	-1,372.50	2,400.00
5030 · Pastor's Pension	4,198.68	4,281.00	-82.32	4,281.00
5050 · Pastor's Continuing Education	339.34	1,200.00	-860.66	1,200.00
5070 · Pastor's Insurance Coverage	5,247.00	5,195.64	51.36	5,195.64
5085 · Field Education Student	1,000.00			
5130 · Finance & Stewardship Committee	750.00	750.00	0.00	1,350.00
5150 · Deacons' Ministry				
5415 · Programs	288.70	400.00	-111.30	400.00
5425 · Incidentals	100.00	350.00	-250.00	850.00
5430 · Sabbatical Leave Fund	700.00	700.00	0.00	700.00
5435 · Acadia Divinity College	300.00	300.00	0.00	300.00
5465 · Cdn Assoc For Baptist Freedoms	300.00	300.00	0.00	300.00
5470 · Eastern Valley Association	1,625.00	1,625.00	0.00	1,625.00
5475 · WAICC	200.00	200.00	0.00	200.00
5600 · Pulpit Supply	<u>662.52</u>	<u>900.00</u>	<u>-237.48</u>	<u>900.00</u>
<b>Total 5150 · Deacons' Ministry</b>	<b>4,176.22</b>	<b>4,775.00</b>	<b>-598.78</b>	<b>5,275.00</b>
5160 · Christian Education Ministry				
5260 · Sunday School	137.35	500.00	-362.65	500.00
5420 · Lent & Advent Supplies	10.95	300.00	-289.05	300.00
5605 · Lent & Advent Workshops	65.79	200.00	-134.21	200.00
5610 · Church Family Picnic	22.51	200.00	-177.49	200.00
5615 · Daily Vacation Bible School	125.00	150.00	-25.00	150.00
5627 · Back To School Brunch	0.00	100.00	-100.00	100.00
5730 · Youth Conferences	0.00	100.00	-100.00	0.00
5740 · Youth Ministry	605.14	600.00	5.14	600.00

5755 - Leadership Training	675.00	250.00	425.00	250.00
5765 - Nursery	0.00	25.00	-25.00	25.00
5770 - Play Group	0.00	25.00	-25.00	25.00
5775 - Library Project	0.00	50.00	-50.00	50.00
5780 - Children's Worship	166.63	150.00	16.63	150.00
5785 - Camp Bursaries	0.00	300.00	-300.00	300.00
5790 - Kingswood Camp	200.00	200.00	0.00	200.00
5792 - Youth Worker	4,500.00	4,500.00	0.00	4,500.00
<b>Total 5160 - Christian Education Ministry</b>	<b>6,508.37</b>	<b>7,650.00</b>	<b>-1,141.63</b>	<b>7,550.00</b>
<b>5170 - Music Ministry</b>				
5100 - Music Director	9,845.17	9,845.17	0.00	10,043.00
5110 - Organist Supply	500.00	500.00	0.00	500.00
5325 - Music Materials	1,618.23	800.00	818.23	800.00
5445 - Piano Tuning	241.34	369.00	-127.66	355.00
5453 - Guest Musicians	164.00	450.00	-286.00	450.00
5456 - Copyrights	235.00	230.00	5.00	235.00
<b>Total 5170 - Music Ministry</b>	<b>12,603.74</b>	<b>12,194.17</b>	<b>409.57</b>	<b>12,383.00</b>
<b>5190 - Property Ministry</b>				
5120 - Church Administrator	6,472.53	6,746.74	-274.21	6,882.00
5125 - Furnace Maintenance	2,323.61	500.00	1,823.61	800.00
5135 - Fire Alarm Service	505.25	506.00	-0.75	506.00
5140 - Fire Extinguisher Maintenance	0.00	150.00	-150.00	150.00
5145 - Elevator Maintenance	800.04	867.00	-66.96	750.00
5151 - Photocopier & Copier Service	1,506.04	700.00	806.04	1,506.00
5165 - Furnishings and Equipment	0.00	800.00	-800.00	2,400.00
5200 - Janitor	9,661.34	9,661.34	0.00	9,855.00
5205 - Janitor - Stipend	1,200.00	1,200.00	0.00	1,200.00
5220 - Janitorial Supplies	829.19	1,000.00	-170.81	1,000.00
5400 - Oil and Propane	8,820.78	9,000.00	-179.22	9,000.00
5410 - Snow Removal	962.83	1,500.00	-537.17	1,500.00
5450 - Nova Scotia Power	1,759.35	2,000.00	-240.65	2,000.00
5460 - Grounds & Landscaping	0.00	100.00	-100.00	1,000.00
5490 - Telephone & Internet	1,886.06	1,800.00	86.06	2,600.00
5495 - Operating Licenses	222.59	250.00	-27.41	250.00
5500 - Repairs & Maintenance	2,399.03	3,000.00	-600.97	3,000.00
5520 - Insurance	3,433.00	3,537.00	-104.00	3,537.00
5540 - Water	399.89	470.00	-70.11	470.00
5720 - Municipal-Taxes	273.70	270.00	3.70	270.00
<b>Total 5190 - Property Ministry</b>	<b>43,455.23</b>	<b>44,058.08</b>	<b>-602.85</b>	<b>48,676.00</b>
<b>5195 - Missions &amp; Outreach Ministry</b>				
5196 - Committee Expenses	18.44	100.00	-81.56	100.00
5198 - IVCF	200.00	200.00	0.00	
5199 - Open Arms Resource Centre	100.00	100.00	0.00	
5201 - Bustins CBM Field Staff	500.00	500.00	0.00	500.00
<b>Total 5195 - Missions &amp; Outreach Ministry</b>	<b>818.44</b>	<b>900.00</b>	<b>-81.56</b>	<b>600.00</b>
5350 - Pre Authorized Giving Expense	638.00	575.00	63.00	570.00
5355 - Web Donations Expense	14.05			
5360 - Delegates Expenses	0.00	500.00	-500.00	500.00
5380 - CPP Expense	3,178.34	3,247.40	-69.06	3,372.46
5390 - EI Expense	1,755.68	1,843.51	-87.83	2,225.86
5550 - Bank & Credit Card Charges	106.87	115.00	-8.13	115.00
5560 - Office Supplies	1,221.06	2,500.00	-1,278.94	2,500.00
5570 - Devotional Literature	59.69	100.00	-40.31	100.00
5680 - Miscellaneous Expense	1,505.91	500.00	1,005.91	500.00

Total Expense	158,582.01	164,134.80	-5,552.79	170,143.96
Net Ordinary Income	-1,755.95	0.00	-1,755.95	0.00
Net Income	-1,755.95	0.00	-1,755.95	0.00

**Port Williams United Baptist Church**  
**Fund Reports**

<b><u>Benevolent Fund</u></b>				
Opening Balance				3,459.29
	Receipts		642.05	
	Expenditures		<u>1,888.77</u>	
	Net			<u>-1,246.72</u>
Closing Balance				<u>2,212.57</u>

<b><u>Cuban Mission Project</u></b>				
Opening Balance				168.00
	<b><u>Receipts</u></b>			
Yard Sale		1,783.05		
Offerings		428.04	2,211.09	
	<b><u>Expenditures</u></b>			
Projects		168.00		
Transfer to Missions Committee		1,133.05		
Yard Sale		650.00	1,951.05	
	Net			<u>260.04</u>
Closing Balance				<u>428.04</u>

<b><u>Energy Audit &amp; Efficiency</u></b>				
Opening Balance				1,186.78
	Receipts		285.22	
	Expenditures		<u>1,048.71</u>	
	Net			<u>-763.49</u>
Closing Balance				<u>423.29</u>

<b><u>Memorial Fund</u></b>				
Opening Balance				1,576.62
	<b><u>Receipts</u></b>	415.00		
Closing Balance				<u>1,991.62</u>

<b><u>Mission and Outreach Committee</u></b>				
Opening Balance				1,281.10
	<b><u>Receipts</u></b>			
Cuba Yard Sale		1,133.05		
	<b><u>Expenditures</u></b>			
Blanket Exercise		853.27		
	Net		279.78	
Closing Balance				<u>1,560.88</u>

<b><u>Organ Fund</u></b>				
Opening Balance				737.50
	<b><u>Receipts</u></b>			
Christmas & Offerings		1,638.40		
Closing Balance				<u>2,375.90</u>

**Refugee Fund**

Opening Balance			6,054.65
	Receipts		0.00
	Expenditures		<u>6,054.65</u>
	Net		<u>6,054.65</u>
Closing Balance			<u>0.00</u>

**Refugee Fund - Canning**

Opening Balance			15,710.22
	Receipts		6,898.50
	Expenditures		<u>6,151.50</u>
	Net		<u>747.00</u>
Closing Balance			<u>16,457.22</u>

**Sabbatical Supply Fund**

Opening Balance			0.00
	<u>Receipts</u>		
	Annual Allocation		700.00
Closing Balance			<u>700.00</u>

**Sanctuary Renewal Fund**

Opening Balance			16.07
	<u>Expenditures</u>		
	Written Off as Complete	16.07	
Closing Balance			<u>0.00</u>

**Sanctuary Renewal Fund**

Opening Balance			269.15
	<u>Expenditures</u>		
	Written Off as Complete	269.15	
Closing Balance			<u>0.00</u>

**Youth Fund**

Opening Balance			515.54
	Receipts	1,220.00	
	Expenditures		<u>338.93</u>
	Net		<u>881.07</u>
Closing Balance			<u>1,396.61</u>

**Special Offerings 2018**

Easter	CBM - Bolivia, Casa De La Amistad	1,090.00		
Thanksgiving	Renovate Cuba House	1,154.00	Expenses	To
Anniversary	Anniversary Year Project	7,654.09	2,732.80	Operating
Christmas	Open Arms	1,388.40	2,776.80	4,921.29
Christmas	Organ Fund	1,388.40		

## AUDITORS REPORT

We have audited the financial records of the Port Williams United Baptist Church as of Dec. 31<sup>st</sup>, 2018. We have examined various financial records and found them to be in satisfactory order. We appreciate the assistance of Cameron Porter while auditing the church's books

Respectfully submitted,

*Scott Leier and Budd Miller, Auditors*

## NOMINATING COMMITTEE REPORT

<b>Staff</b>	<b>Minister</b>	Rev Dr. Don Flowers
	<b>Music Director</b>	Dr. Christianne Rushton
	<b>Administrator</b>	Vanessa Gennette
	<b>Custodians</b>	Mike and Marilyn Beatty
<b>Positions</b>		
	<b>Moderator</b>	Charlie and Jane Forney
	<b>Clerk</b>	Pat Davis
	<b>Assistant Clerk</b>	Joan Churchill
	<b>Treasurers</b>	Valerie Kennie <sup>2</sup> Cam Porter <sup>1</sup>
	<b>Assistant Treasurer</b>	Ray Bishop
	<b>Recording Treasurer</b>	Lorraine Jagoe
	<b>Sunday School Superintendent</b>	Laura Churchill Duke <sup>5</sup> , Nicole Vienotte <sup>5</sup>
	<b>Youth Group Leaders</b>	Josh Beckett Kimberly Porter
	<b>Librarian</b>	Carol Ann Burden
	<b>Assistant Librarian</b>	Sharon Baxter
	<b>Auditors</b>	Budd Miller Scott Leier
	<b>Decorations</b>	Karen Rovers
<b>NOTE:</b> superscripts (e.g. <sup>1</sup> ) represent years of continuous service.		
<b>Representatives</b>	<b>Port Williams Hall Trustee</b>	Myrtle Merrett
	<b>W.A.I.C.</b>	Carol Buckley Carolyn Harrison

<b>Boards</b>	<b>Deacons (7)</b>	<b>Retiring 2019</b>	<b>Retiring 2020</b>	<b>Retiring 2021</b>
		Lisa Lazaric <sup>6</sup>	Joan Churchill <sup>5*</sup>	Barb Rushton <sup>4</sup>
		Elizabeth Jackson <sup>3</sup>		Paul Veinotte <sup>4</sup>
		Marge Shaffelburg <sup>6*</sup>		Marie Griffen <sup>1</sup>
<b>Committees</b>	<b>Property (6)</b>	<b>Retiring 2019</b>	<b>Retiring 2020</b>	<b>Retiring 2021</b>
		Jeff Butler <sup>3</sup>	Josh Cudmore <sup>5</sup>	Randy MacDonald <sup>4</sup>
				John Churchill <sup>1</sup>
				Ken Davis <sup>1</sup>
				Carol Ann Burden <sup>1</sup>
		Honorary Trustee: Myrtle Merrett <sup>2013</sup>		
<b>Christian Education (5)</b>		<b>Retiring 2019</b>	<b>Retiring 2020</b>	<b>Retiring 2021</b>
		Karen Rovers <sup>3</sup>	Susan DeMont <sup>2</sup>	Breanna Williams <sup>4</sup>
		Jennifer Lewis <sup>3</sup>	Julie MacDonald <sup>2</sup>	
<b>Finance and Stewardship (6)</b>		<b>Retiring 2019</b>	<b>Retiring 2020</b>	<b>Retiring 2021</b>
		Scott Schofield <sup>*3</sup>	Carla MacKenzie <sup>5</sup>	
		Jeff Zwicker <sup>6*</sup>	Ron Baxter <sup>5*</sup>	
			Chris MacIntosh <sup>5</sup>	
			Sharon Smith <sup>5*</sup>	
<b>Mission and Outreach (6)</b>		<b>Retiring 2019</b>	<b>Retiring 2020</b>	<b>Retiring 2021</b>
		Carol Buckley <sup>6*</sup>	Breanna Williams <sup>5</sup>	
		Connie Veinotte <sup>6</sup>		
		Nora Teal <sup>6*</sup>		Sybil Power <sup>1</sup>
		Carolyn Harrison <sup>6*</sup>		
<b>Music (3)</b>		<b>Retiring 2019</b>	<b>Retiring 2020</b>	<b>Retiring 2021</b>
			Davina Melanson <sup>5</sup>	Marion Leier <sup>4</sup>
			Marge Shaffelburg <sup>2</sup>	Doreen Guppy <sup>4</sup>
<b>Nominating (6)</b>		<b>Retiring 2019</b>	<b>Retiring 2020</b>	<b>Retiring 2021</b>
		Lisa Lazaric <sup>6</sup>	Carolyn Harrison <sup>5</sup>	Christianne Rushton <sup>4</sup>
		Laura Churchill Duke <sup>6</sup>	Lorraine Miner <sup>2</sup>	
		Audrey Ansems <sup>3</sup>		
<b>Personnel (3)</b>		<b>Retiring 2019</b>	<b>Retiring 2020</b>	<b>Retiring 2021</b>
		Jocelyn Foran <sup>3</sup>	Scott Schofield <sup>2</sup>	
		Boyd Jagoe <sup>6</sup>		
<b>The Following do not have terms</b>				
<b>Child and Youth Safety</b>	Davina Melanson (appointed by Deacons), Jennifer Lewis (appointed by CE)			
<b>Special Communications</b>	Ruth Blenkhorn			
<b>Chair Hospitality</b>	Lana Churchill			
<b>Chair Nursery</b>	Alana MacPhee			
<b>Chair Tellers (Finance)</b>				
<b>Chair Ushers (Deacons)</b>	Budd Miller			
<b>Garden Group</b>	Sonya Shaw			
<b>Archival Committee</b>	Appointed by Deacons			
<b>Worship Committee (coming)</b>	Representatives from various boards.			

\* Replacement, eligible for another term.